

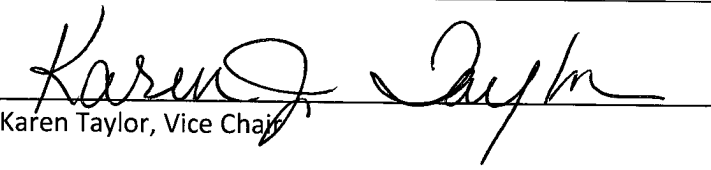
BOARD OF TRUSTEES MEETING MINUTES RECORD

DATE:	LOCATION:	START	ADJOURN
August 1, 2016	Hood Building Southport, NC	5:20 pm	6:45 pm
MEMBERS PRESENT: Sherri Marshall, Chair - Excused Karen Taylor, Vice Chair Joe Agovino, Secretary Jim White Dr. Robert Zukoski Melissa Hinnant Dr. Scott Starks		NON MEMBERS PRESENT: Tom Siemers, CEO Dan Porter, CFO Carol Northup, RN, CNO, COO – Excused Dr. Karen Wood, Chair, MEC Lynda Stanley, President, Foundation Lori Smith, Clerk of the Board Terry Pope, State Port Pilot	
Special Guests: None			

	AGENDA ITEM	DISCUSSION/CONCLUSIONS	ACTION
1.	Call To Order	Karen Taylor called the meeting to order at 5:20pm.	
2.	Roll Call	Joe Agovino Called Roll Roll Reflected Above. A quorum was present.	
3.	Approval of Minutes	Minutes to be Approved: July 11, 2016	MOTION: To accept the minutes of July 11, 2016 Motioned By: Jim White Seconded: Melissa Hinnant All Present in Favor The Motion Carried
4.	Special Presentation	None Presented	
5.	Management Reports	<u>Foundation Report –Lynda Stanley</u> <ul style="list-style-type: none"> Packets were presented to the Board which included: <ul style="list-style-type: none"> ✓ Major Gifts Campaign brochure ✓ Slide copies from the Planned Giving Session ✓ Golf Committee Report ✓ Tickets for members to sell for the golf tournament fundraising. Lynda Stanley attended the University of Wisconsin Madison, Wisconsin School of Business and the Association for Healthcare Philanthropy at an intense course obtaining a 	

		<p>certificate in Fundamentals of Resource Development.</p> <ul style="list-style-type: none"> • There will be an additional Wine and Cheese Cultivation event on Bald Head on August 9. 	
		<p><u>CEO Report - Tom Siemers</u></p> <ul style="list-style-type: none"> • A successful and information luncheon meeting was held on July 22 with several local and state legislative leaders. Joe Agovino reported that he had excellent feedback from Senator Rabon and Representative Iler. Several Mayors from the local communities also attended. • The group discussed local feedback on the location of the Doshier Wellness Center and the opportunity of providing services in the full market area. It was noted that expansion of services was necessary in order to keep healthcare in the local community while also gaining revenue sources. It was stated that no tax money is being used for the Wellness Center and the building is not being built by Doshier. 	
		<p><u>CFO Report – Dan Porter</u></p> <p><u>Financial Report</u></p> <p>The financial reports were included in the meeting packet.</p> <p>Days Cash on Hand: 63.7 Days Revenue in A/R: 97.8</p> <ul style="list-style-type: none"> ➤ The payor mix in June had an unfavorable lean. ➤ Volume indicators showed medical admissions and surgical cases below the budget expectation. ➤ Expenses were favorable. <p>Operations YTD <\$779k> Total YTD \$1.9M* (The increase is due to the sale of the Nursing Center CON License in June.)</p> <p>Month Reported Operations Gain or Loss: <\$160k></p> <p>July is trending at \$10.1M gross revenue.</p> <p><u>Resolution</u> <u>Resolution Authorizing the Sales of Surplus Personal Property</u></p> <p>Legal consultation confirmed that Doshier can dispose of personal property utilizing one of several procedures to dispose of personal property valued at less than \$30K under N.C. Gen. Stat.160A-266(b). This was presented in order to save spending more on disposing property than the worth.</p> <p>The Board voted in favor 6 yea, 0 nay.</p>	<p>MOTION: To accept the Resolution Authorizing the Sale of Surplus Personal Property. Motioned By Jim White Seconded By: Melissa Hinnant</p>

			All in Favor The Motion Carried
		<p><u>IOP and Nursing Report</u></p> <p>The IOP information was presented in the meeting packet. There were no questions or comments.</p>	
		<p><u>Buildings and Grounds Committee Report</u> – Joe Agovino</p> <p><u>Howe St. Sale</u> The challenge uncovered after survey was the building dividing wall sits on the property line with the alternate owner/chiropractor in the building. Legal counsel is preparing solutions to the issue.</p> <p><u>Burrington Ave.</u> It was found that the separated piece of property for sale did not include the road section as expected. It was found that the original owner who deeded the property to the City of Southport did not own it. Legal counsel is reviewing the matter before a sale can be completed.</p> <p><u>Wellness Center</u> Due to continuous high humidity, the floors are not curing as expected and the official Certificate of Occupancy may not be issued until August 20 or 22.</p> <p>The Building and Grounds Committee recognized Dan Porter for all his hard work and challenges in dealing with old town issues.</p>	
6.	CLOSED SESSION	<p>MOTION: In accordance with N.C. General Statute 143-318.11(a) (1) to discuss (a) confidential credentialing and peer review information protected under N.C. General Statute 131 E-97.2 (b) confidential healthcare contracts protected under N.C. General Statute 131 E-99 and (c) confidential competitive healthcare information protected under N.C. General Statute 131 E-97.3.</p>	<p>MOTION: To move to closed session in accordance with the indicated statutes. Motioned By: Jim White Seconded: Melissa Hinnant All Present in Favor The Motion Carried</p>
7.	OPEN SESSION ADDITIONAL BUSINESS	<p>The Trustees returned to Open Session</p> <p><u>Credentialing Addendum</u> The Credentialing Addendum was approved as presented.</p>	<p>MOTION: To accept the</p>

			Credentialing presented as indicated on the Credentialing Addendum. Motioned by: Jim White Seconded by : Melissa Hinnant All Present In Favor The Motion Carried
8.	ADJOURN	The meeting was adjourned at 6:45 pm	MOTION: To Adjourn the Board of Trustees Motioned By: Scott Starks, M.D. Seconded By: Jim White All Present in Favor. The Motion Carried
	Board Minutes Accepted	 Karen Taylor, Vice Chair	

J. ARTHUR DOSHER MEMORIAL HOSPITAL
STATISTICS
June-16

		(A)	(B)	(C)	(D)	(E)	(F)	
		Month	Month	Prior Month	FYTD	FYTD	Prior FYTD	
		Actual	Budget	Actual	Actual	Budget	Actual	
1	Medical Admissions	41	60	41	397	476	461	1
2	Swing Bed Admissions	5	-	6	29	-	-	2
3	Surgical Admissions	20	29	29	242	235	191	3
4	Total Admissions	66	89	76	668	711	652	4
5								5
6	Census Days	144	277	183	1,765	2,212	1,963	6
7	Swing Bed Census Days	41	-	55	253	-	-	7
8	Total Census Days (Includes Swing Bed)	185	277	238	2,018	2,212	1,963	8
9	Average Daily Census (Includes Swing Bed)	6.2	9.2	7.7	7.4	8.1	7.2	9
10	Average Daily Census (Excludes Swing Bed)	4.8	9.2	5.9	6.4	8.1	7.2	10
11	Average Length of Stay (Excludes Swing Bed)	2.2	3.1	2.8	2.8	3.1	3.0	11
12	Observation Patients	57	45	54	506	409	399	12
13	Discharges	1,760	1,089	1,865	14,831	9,895	10,574	13
14	Hours							14
15	Operating Room Procedures:							15
16	Inpatient	25	35	36	313	254	243	15
17	Outpatient	145	125	145	1,153	902	839	16
18	Endoscopy Procedures:							17
19	Inpatient	5	9	4	48	77	47	18
20	Outpatient	51	77	57	518	644	461	19
21	Laboratory:							20
22	Inpatient	669	1,482	976	8,505	12,449	9,909	21
23	Outpatient	11,356	9,964	11,386	91,931	83,725	78,635	22
24	Diagnostic Imaging:							23
25	Inpatient	71	124	89	860	1,040	929	24
26	Outpatient	2,360	2,405	2,326	21,145	20,200	20,451	25
27	Cardiopulmonary:							26
28	Inpatient	198	284	191	1,776	2,384	2,508	27
29	Outpatient	180	226	221	1,956	2,067	2,101	28
30	Sleep Studies	30	-	27	215	-	219	29
31	EKG, Stress Test,							30
32	& Holter Monitor							31
33	Procedures:							32
34	Inpatient	17	24	23	187	205	217	33
35	Outpatient	294	316	318	2,653	2,883	2,716	34
36	Physical Therapy:							35
37	Visits	626	722	720	5,985	6,071	6,172	36
38	Treatments	1,321	1,851	1,415	13,805	15,557	15,720	37
39	Cardiac Rehab:							38
40	Visits	363	412	428	3,513	3,759	3,547	39
41	Diabetic Program:							40
42	Visits	7	11	11	155	104	101	41
43	Wound Care Program:							42
44	New Patient Registrations	23	14	34	170	125	107	43
45	Visits	233	132	234	1,433	1,204	914	44
46	Meals Served:							45
47	Patients	3,894	4,860	4,315	41,315	42,051	38,800	46
48	Others	2,736	3,451	2,751	25,296	27,424	27,424	47
49	Emergency Room:							48
50	Visits	1,165	1,157	1,142	9,516	9,720	9,755	49
51	Admitted	42	58	46	425	491	478	50
52	Transfers	39	29	27	281	247	239	51
53	Total Outpatient Visits (EXCL ER)	4,554	3,962	4,755	39,552	36,042	35,002	52
54	Nursing Center:							53
55	CON Transaction - June 1, 2016 (8 mos of Data)							54
56	Admissions	-	8	8	67	66	66	55
57	Census Days	-	1,298	1,013	9,140	11,395	10,414	56
58	Average Daily Census	-	42.1	32.7	37.5	41.6	38.2	57
59	Clinic Visits:							58
60	Dosher Medical 9th Street	293	286	278	2,294	2,358	2,305	59
61	Dosher Medical Howe Street	354	326	337	3,038	2,890	2,830	60
62	Dosher Medical Smithville Crossing	337	287	285	2,742	2,540	2,505	61
63	Dosher Medical Long Beach Rd	535	258	469	2,994	1,592	1,949	62
64	Dosher Medical Oak Island	493	377	489	3,245	3,344	3,267	63
65	Dosher Medical Bolivia	159	189	217	1,786	1,678	1,647	64
66	Dosher Medical Holden Beach	196	172	191	1,615	1,522	1,464	65
67	Dosher Medical Middleton Rd	-	232	-	-	456	-	66
68	Dosher Medical Calabash	-	-	-	-	-	2,566	67
69	Dosher Medical Women's Health	177	157	191	1,730	1,392	1,340	68
70	Dosher Medical Vaughan's Clinic	301	325	199	1,925	2,880	673	69
71	Dosher Medical Surgical Clinic	90	76	98	857	671	251	70
72	Dosher Medical Baldhead	73	116	28	101	143	109	71
73	Total Clinic Visits	3,008	2,781	2,782	22,307	21,466	20,906	72
74	New Patient Clinic Visits:							73
75	Dosher Medical 9th Street	52		24	245			74
76	Dosher Medical Howe Street	21		15	309			75
77	Dosher Medical Smithville Crossing	10		5	105			76
78	Dosher Medical Long Beach Rd	312		263	1708			77
79	Dosher Medical Oak Island	44		48	273			78
80	Dosher Medical Bolivia	8		5	81			79
81	Dosher Medical Holden Beach	30		15	104			80
82	Dosher Medical Middleton Rd	0		0	0			81
83	Dosher Medical Calabash	0		0	0			82
84	Dosher Medical Women's Health	4		10	91			83
85	Dosher Medical Vaughan's Clinic	68		28	356			84
86	Dosher Medical Surgical Clinic	28		22	209			85
87	Dosher Medical Baldhead	66		21	87			86
88	Total Clinic Visits	643		456	3566			87

J. ARTHUR DOSHER MEMORIAL HOSPITAL
OPERATING STATEMENT
Nine Months Ending June 30, 2016

	(A)	(B)	(C)	(D)	(E)	(F)	
	Current Month			Year-to-Date			
	Actual	Budget	Prior Year	Actual	Budget	Prior Year	
REVENUE:							
1 Inpatient Revenue	\$ 1,237,669	\$ 1,518,331	\$ 1,701,845	\$ 13,573,571	\$ 12,284,758	\$ 11,701,924	1
2 Outpatient Revenue	8,071,834	6,944,832	7,332,778	69,736,192	63,429,466	59,287,698	2
3 Nursing Center Revenue	5,952	321,337	307,198	2,507,993	2,799,489	2,562,842	3
4 Clinics Revenue	537,177	521,336	418,748	4,302,501	4,186,030	3,991,115	4
5							5
6 Total Patient Service Revenue	9,852,632	9,305,836	9,760,569	90,120,256	82,699,743	77,543,580	6
7 Deductions From Revenue	(6,764,615)	(5,847,702)	(6,356,181)	(59,355,761)	(51,969,415)	(49,364,770)	7
8							8
9 Net Patient Service Revenue	3,088,018	3,458,134	3,404,389	30,764,495	30,730,328	28,178,810	9
10 Other Operating Revenue	88,944	84,449	104,226	659,275	636,712	1,337,671	10
11							11
12 Total Operating Revenue	3,176,961	3,542,583	3,508,615	31,423,770	31,367,041	29,516,481	12
13							13
14 OPERATING EXPENSES:							14
15 Salaries	1,276,681	1,468,200	1,440,752	12,825,267	12,647,310	12,241,447	15
16 Employee Benefits	241,383	345,604	294,019	2,985,496	2,909,050	2,780,442	16
17 Professional & Purchased Services	652,769	648,058	630,552	5,767,174	5,466,426	5,614,266	17
18 Medical Supplies & Materials	570,039	519,885	577,429	5,445,565	4,605,979	4,482,387	18
19 Other General Expenses	357,971	385,519	322,133	3,093,196	3,229,282	2,917,442	19
20 Interest	22,253	27,939	133	121,547	251,452	624	20
21 Depreciation	215,549	217,895	219,975	1,965,002	2,019,673	1,964,662	21
22							22
23 Total Operating Expenses	3,336,643	3,613,100	3,484,992	32,203,247	31,129,170	30,001,269	23
24							24
25 Earnings Before Interest, Depreciation & Amortization (EBIDA)	78,119	175,317	243,730	1,307,072	2,508,995	1,480,498	25
26							26
27 Excess From Operations	(159,682)	(70,517)	23,623	(779,477)	237,870	(484,788)	27
28							28
29 Non-Operating Revenue	1,332,436	154,030	229,031	2,630,180	1,386,270	1,414,512	29
30							30
31 Excess Over Expenses (After Extraordinary Items)	\$ 1,172,754	\$ 83,513	\$ 252,653	\$ 1,850,703	\$ 1,624,140	\$ 929,725	31

**J. ARTHUR DOSHER MEMORIAL HOSPITAL
BALANCE SHEET
AS OF JUNE 30, 2016**

	(A) Current Month	(B) Last Month	(C) Prior Year
ASSETS			
Current Assets			
Cash	\$ 6,666,176	\$ 7,082,388	\$ 7,827,985
Board Designated Funds	21,519	866,519	1,256,603
Cash - Foundation	338,951	340,668	460,258
Total Cash and Investments	7,026,646	8,289,576	9,544,846
Accounts Receivable-Patients	32,981,383	33,090,794	24,202,922
Less Allowance	(19,747,811)	(19,594,062)	(13,954,954)
Net Patient Receivables	13,233,572	13,496,733	10,247,968
Other Accounts Receivable	1,438,850	835,883	1,006,468
Inventories	938,759	949,239	1,058,981
Prepaid Expenses	466,409	568,798	241,760
Total Current Assets	23,104,236	24,140,229	22,100,022
Net Property, Plant and Equipment	38,386,176	37,988,327	39,254,720
Other Assets	89,363	289,060	288,931
Total Assets	\$ 61,579,776	\$ 62,417,616	\$ 61,643,674
LIABILITIES & FUND BALANCE			
Current Liabilities			
Accounts Payable	\$ 1,194,230	\$ 1,520,948	\$ 2,295,428
Notes Payable Current - BEMC	31,250	41,666	-
Notes Payable Current - USDA	202,526	180,274	-
Medicare/Medicaid Settlement	-	-	-
Accrued Payroll and Taxes	282,474	917,550	1,145,324
Accrued Employees' Paid Days Off	1,094,416	1,172,922	1,031,182
Current Portion of Bonds Payable	-	410,000	390,000
Deferred Revenue - Taxes	402,603	536,804	462,092
Other Current Liabilities	17,495	17,295	11,072
Total Current Liabilities	3,224,994	4,797,459	5,335,099
Non-Current Liabilities			
Lease Obligations	-	435,000	845,000
Bonds Payable	-	9,152,295	7,499,405
USDA Loans	9,152,295	9,152,295	7,499,405
BEMC Loan	916,667	916,667	1,000,000
Total Non-Current Liabilities	10,068,962	10,503,962	9,344,405
Total Liabilities	13,293,955	15,301,420	14,679,504
Net Assets	46,096,166.42	46,097,579	45,567,612
Excess Revenue over Expenses	1,850,703	677,949	929,725
Restricted Assets	338,951	340,668	466,833
Total Net Assets	48,285,820	47,116,195	46,964,170
Total Liabilities & Fund Balance	\$ 61,579,776	\$ 62,417,616	\$ 61,643,674