

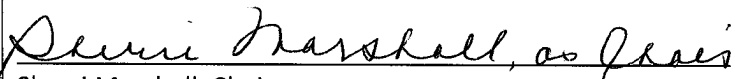
BOARD OF TRUSTEES MEETING MINUTES RECORD

DATE:	LOCATION:	START	ADJOURN
March 6, 2017	Hospital Conference Room	5:00 pm	6:30 pm
MEMBERS PRESENT: Sherri Marshall, Chair Karen Taylor, Vice Chair Joe Agovino, Secretary Jim White Dr. Robert Zukoski (Closed Session) Melissa Hinnant - Excused Dr. Scott Starks		NON MEMBERS PRESENT: Tom Siemers, CEO Dan Porter, CFO Carol Northup, RN, CNO, COO Domenic Palagruto, DO, Chief of Staff Andrea Merritt, Athena Compliance Partners Lori Smith, Clerk of the Board Terry Pope, State Port Pilot	
Special Guests: Joan Lewis, Regional Director, American Hospital Association			

	AGENDA ITEM	DISCUSSION/CONCLUSIONS	ACTION
1.	Call To Order	Sherri Marshall, Chair called the meeting to order at 5:00 pm	
2.	Roll Call	Joe Agovino Called Roll Roll Reflected Above A quorum was present.	
3.	Approval of Minutes	Minutes to be approved: February 7, 2017 February 13, 2107	MOTION: To accept minutes of February 7 and February 13, 2017 Motioned By: Jim White Seconded: Karen Taylor All Present in Favor The Motion Carried
4	Special Presentation	Andrea Merritt, Athena Compliance Partners <u>Compliance Update to the Board</u> <ul style="list-style-type: none"> The 2016 Summary was presented The 2017 Compliance Workplan was presented The 2017 Auditing and Monitoring Plan was presented. The Compliance Dashboard was reviewed. Upcoming 2017 Compliance Activities will include: <ul style="list-style-type: none"> Annual employee Compliance Education (also being performed this week) Exclusion Screening Evaluation and Managements documentation and coding audit of clinic providers Monitoring Activities Compliance Communications 	

		<ul style="list-style-type: none"> • Compliance Communications • Board Reporting. <p>The regulatory oversight from the Department of Justice will have specific areas of concertation as outlined in the provided documentation.</p>	
5.	Management Reports	<p><u>Foundation Report – Lynda Stanley</u></p> <ul style="list-style-type: none"> • Plans are well underway for the Gala on April 18. • Lynda Stanley was awarded the American College of Healthcare Executives Regent’s Award. She was one of three given this award. The Board congratulated Lynda on this great accomplishment. • The Heart to Heart event in February was a great success. • Wine and Cheese Events will begin again shortly. 	
		<p><u>Healthy People, Healthy Carolinas Report – Dr. Scott Starks</u></p> <ul style="list-style-type: none"> • The job description for the coordinator has been posted. • The Duke Endowment event in Raleigh provided much information from past awardees to collaborations between other attendees. Media coverage has been outstanding and the “boot camp” for those involved was extremely helpful. 	
		<p><u>CFO Report – Dan Porter, CFO</u></p> <p><u>Financial Report</u></p> <p>The financial reports were included in the meeting packet.</p> <p>Days Cash on Hand: 74.4 Days Revenue in A/R: 96.2</p> <ul style="list-style-type: none"> ➤ The payor mix in February was cautionary. ➤ Volume indicators were favorable except Swing Bed was slightly lower than expectations. ➤ Expenses were at a cautionary position. ➤ The overall month was good due to robust income in certain categories. <p>For the month Excess from Operations \$115K. Operations YTD <\$195K> Total Excess Over Expenses YTD \$574K.</p> <p>February is trending at \$10.2M gross revenue based on a 28 day month.</p> <p><u>CSS GPO</u></p> <ul style="list-style-type: none"> • Dan Porter outlined the program we will enter with Carolina Shared Services in a GPO (Group Purchasing Organization). • Their buying power is extremely large and we should see savings in “Equivalents” and “Combined” purchases. This is an aggressive capital purchasing organization that we can 	

		<p>take advantage of bulk programs. CSS has a \$1B aggregated supply spending value.</p> <ul style="list-style-type: none"> The tentative “go live” date is July 1. 	
		<p><u>CEO Report – Tom Siemers, CEO</u></p> <ul style="list-style-type: none"> Tom Siemers deferred to Jim White for the report on the NCHA . He reported that there was much information sharing and excellent speakers. One of the topics discussed was burnout in the healthcare field. 	
		<p><u>IOP and Nursing Report – Carol Northup, RN, COO, CNO</u></p> <ul style="list-style-type: none"> The Wound Care Center received an award for the 2nd year in a row. The Robert Warriner III Award honors excellence in the centers and is another step higher award than last year. The new Joint Camp Program will be underway on Wednesday. 	
		<p><u>CHNA Resolution</u></p> <ul style="list-style-type: none"> Dan Porter presented the formal Resolution Authorizing Adoption of a Community Needs Assessment Implementation plan and Ratifying Past Actions Taken In Connection with Such Plan. This formal resolution follows discussion at the previous Board meeting and adopts all past actions taken in furtherance of the Implementation Plan including the formation of the coalition and the application and receipt of the Duke Endowment grant. 	<p>MOTION: To Accept the Adoption of the Resolution Authorizing Adoption of a Community Needs Assessment Implementation plan and Ratifying Past Actions Taken In Connection with Such Plan. Motioned By: Jim White Seconded By: Dr. Scott Starks Voted 5 to 0 In Favor. The Motion Carried</p>
6.	CLOSED SESSION	<p>MOTION: In accordance with N.C. General Statute 143-318.11(a) (1) to discuss (a) confidential credentialing and peer review information protected under N.C. General Statute 131 E-97.2 (b) confidential healthcare contracts protected under N.C. General Statute 131 E-99 and (c) confidential competitive healthcare information protected under N.C. General Statute 131 E-97.3.</p>	<p>MOTION: To move to closed session in accordance with the indicated statutes. Motioned By: Joe Agovino Seconded: Jim White All in Favor The Motion Carried</p>

7.	OPEN SESSION ADDITIONAL BUSINESS	<p>The Trustees returned to Open Session</p> <p><u>Credentialing Addendum</u></p> <p>The Credentialing Addendum was approved as presented.</p>	<p>MOTION:</p> <p>To accept the Credentialing presented as indicated on the Credentialing Addendum.</p> <p>Motioned by: Jim White</p> <p>Seconded by : Scott Starks, M.D></p> <p>All In Favor</p> <p>The Motion Carried</p>
8.	ADJOURN	<p>The meeting was adjourned at 6:30 pm.</p>	<p>MOTION:</p> <p>To Adjourn the Board of Trustees</p> <p>Motioned By: Scott Starks, M.D.</p> <p>Seconded By: Karen Taylor</p> <p>All In Favor.</p> <p>The Motion Carried</p>
	Board Minutes Accepted	<p> Sherri Marshall, Chair</p>	

J. ARTHUR DOSHER MEMORIAL HOSPITAL
STATISTICS
January-17

		(A)	(B)	(C)	(D)	(E)	(F)	
		Month	Month	Prior Month	FYTD	FYTD	Prior FYTD	
		Actual	Budget	Actual	Actual	Budget	Actual	
1	Medical Admissions	56	49	51	206	197	192	1
2	Swing Bed Admissions	3	4	4	12	14	5	2
3	Surgical Admissions	32	24	30	112	100	111	3
4	Total Admissions	91	77	85	330	311	308	4
5								5
6	Census Days	228	214	247	934	889	804	6
7	Swing Bed Census Days	13	31	23	85	124	24	7
8	Total Census Days (Includes Swing Bed)	241	245	270	1,019	1,013	828	8
9	Average Daily Census (Includes Swing Bed)	7.8	7.9	8.7	8.3	8.2	6.7	9
10	Average Daily Census (Excludes Swing Bed)	7.4	6.9	8.0	7.6	7.2	6.5	10
11	Average Length of Stay (Excludes Swing Bed)	2.7	3.0	3.0	2.9	3.0	2.7	11
12	Observation Patients	50	53	48	203	201	218	12
13	Discharges	1,695	1,586	1,322	6,112	6,029	5,442	13
14	Hours							14
15	Operating Room Procedures:							15
16	Inpatient	42	34	33	147	127	149	15
17	Outpatient	173	120	166	587	492	456	16
18	Endoscopy Procedures:							17
19	Inpatient	2	4	2	9	16	15	18
20	Outpatient	53	45	34	186	197	222	19
21	Laboratory:							20
22	Inpatient	1,130	882	1,203	4,440	3,913	3,915	21
23	Outpatient	11,869	10,489	10,509	44,761	41,005	36,267	22
24	Diagnostic Imaging:							23
25	Inpatient	109	94	112	412	388	395	24
26	Outpatient	2,772	2,328	2,341	9,829	9,155	9,035	25
27	Cardiopulmonary:							26
28	Inpatient	246	277	299	985	1,001	777	27
29	Outpatient	257	252	277	911	844	791	28
30	Sleep Studies	27	16	31	99	101	101	29
31	EKG, Stress Test,							30
32	& Holter Monitor							31
33	Procedures:							32
34	Inpatient	16	20	24	71	89	95	33
35	Outpatient	343	301	284	1,144	1,150	1,139	34
36	Physical Therapy:							35
37	Visits	725	676	684	2,838	2,628	2,570	36
38	Treatments	1,822	1,892	1,844	7,428	7,358	6,583	37
39	Cardiac Rehab:							38
40	Visits	530	368	432	1,893	1,518	1,325	39
41	Diabetic Program:							40
42	Visits	17	16	7	50	63	79	41
43	Wound Care Program:							42
44	New Patient Registrations	21	39	24	90	114	56	43
45	Visits	192	155	216	833	617	513	44
46	Meals Served:							45
47	Patients	4,748	4,678	4,647	18,323	19,139	19,139	46
48	Others	2,855	3,009	2,115	10,636	11,376	11,376	47
49	Emergency Room:							48
50	Visits	1,090	996	1,003	4,073	4,123	4,058	49
51	Admitted	58	50	52	212	202	205	50
52	Transfers	31	24	36	122	115	115	51
53	Total Outpatient Visits (EXCL ER)	5,247	4,426	4,554	19,241	17,356	16,216	52
54	Clinic Visits:							53
55	Dosher Medical 9th Street							54
56	Start 07/01/11	300	276	275	1,082	1,092	933	55
57	Dosher Medical Howe Street							56
58	Start 10/1/14	287	241	274	1,161	1,208	1,290	57
59	Dosher Medical Smithville Crossing							58
60	Start 10/1/14	294	311	308	1,189	1,230	1,209	59
61	Dosher Medical Long Beach Rd							60
62	Start 06/22/14	471	353	426	1,543	1,401	1,050	61
63	Dosher Medical Oak Island							62
64	Start 06/12/12	524	469	411	1,912	1,855	1,195	63
65	Dosher Medical Bolivia							64
66	Start 10/20/14 & Closed 01/20/17	124	-	181	651	-	737	65
67	Dosher Medical Holden Beach							66
68	Start 10/20/14 & Closed 12/22/16	-	-	151	500	-	632	67
69	Dosher Medical Wellness Center							68
70	Start 09/6/16	547	250	459	1,782	989	-	69
71	Dosher Medical Women's Health							70
72	Start 11/1/14	229	195	165	820	771	717	71
73	Dosher Medical Vaughan's							72
74	Relocated to Wellness Center	-	-	-	-	-	682	73
75	Dosher Medical Surgical							74
76	Start 02/01/15	109	97	100	385	383	381	75
77	Dosher Medical Baldhead							76
78	start 05/22/15	-	-	-	-	-	-	77
79	Total Clinic Visits	2,885	2,192	2,750	11,025	8,929	8,826	78
80	New Patient Clinic Visits:							79
81	Dosher Medical 9th Street	45		32	147		45	80
	Dosher Medical Howe Street	11		21	54		206	81
	Dosher Medical Smithville Crossing	19		27	79		61	
	Dosher Medical Long Beach Rd	195		177	681		583	
	Dosher Medical Oak Island	24		35	110		89	
	Dosher Medical Bolivia	4		6	26		37	
	Dosher Medical Holden Beach	0		14	41		22	
	Dosher Medical Wellness Center	113		90	390		120	
	Dosher Medical Women's Health	12		3	32		46	
	Dosher Medical Surgical	19		10	68		110	
	Dosher Medical Baldhead	0		0	0		0	
	Total Clinic Visits	442		415	1628		1319	

J. ARTHUR DOSHER MEMORIAL HOSPITAL
OPERATING STATEMENT
Month Ending January 31, 2017

	(A)	(B)	(C)	(D)	(E)	(F)	
	Current Month			Year-to-Date			
	Actual	Budget	Prior Year	Actual	Budget	Prior Year	
REVENUE:							
1 Inpatient Revenue	\$ 1,710,625	\$ 1,369,101	\$ 1,415,549	\$ 6,792,097	\$ 5,633,107	\$ 6,107,939	1
2 Outpatient Revenue	8,706,004	8,249,336	7,513,093	32,227,113	32,731,835	28,987,259	2
3 Nursing Center Revenue	-	11,764	313,269	(156)	48,685	1,337,791	3
4 Clinics Revenue	541,975	429,913	437,671	2,241,874	1,744,890	1,805,712	4
5							5
6 Total Patient Service Revenue	10,958,604	10,060,114	9,679,582	41,260,928	40,158,517	38,238,700	6
7 Deductions From Revenue	(7,380,341)	(6,735,957)	(6,292,638)	(27,841,614)	(26,859,365)	(24,853,210)	7
8							8
9 Net Patient Service Revenue	3,578,263	3,324,157	3,386,945	13,419,314	13,299,153	13,385,491	9
10 Other Operating Revenue	159,057	121,178	58,297	611,123	498,045	297,006	10
11							11
12 Total Revenue	3,737,319	3,445,335	3,445,242	14,030,437	13,797,197	13,682,497	12
13							13
OPERATING EXPENSES:							14
15 Salaries	1,330,551	1,278,585	1,469,046	5,361,842	5,137,221	5,812,922	15
16 Employee Benefits	295,616	310,516	324,549	1,203,793	1,214,362	1,247,203	16
17 Professional & Purchased Services	653,282	575,797	630,733	2,481,075	2,334,692	2,559,437	17
18 Medical Supplies & Materials	698,131	632,616	546,305	2,607,897	2,522,519	2,454,740	18
19 Other General Expenses	389,722	387,826	361,596	1,552,993	1,551,279	1,417,133	19
20 Interest	25,565	25,506	8,789	101,906	101,132	33,330	20
21 Depreciation	229,408	239,747	214,466	916,391	958,988	860,578	21
22							22
23 Total Operating Expenses	3,622,275	3,450,594	3,555,484	14,225,897	13,820,194	14,385,343	23
24							24
25 Earnings Before Interest, Depreciation & Amortization (EBIDA)	370,018	259,994	113,013	822,837	1,037,124	191,062	25
26							26
27 Excess From Operations	115,045	(5,259)	(110,243)	(195,460)	(22,996)	(702,847)	27
28							28
29 Non-Operating Revenue	186,606	142,406	161,131	769,532	569,626	623,224	29
30							30
31 Excess Over Expenses (After Extraordinary Items)	\$ 301,650	\$ 137,147	\$ 50,889	\$ 574,072	\$ 546,630	\$ (79,623)	31

**J. ARTHUR DOSHER MEMORIAL HOSPITAL
BALANCE SHEET
AS OF JANUARY 31, 2017**

	(A) Current Month	(B) Last Month	(C) Prior Year
ASSETS			
Current Assets			
Cash	\$ 7,508,762	\$ 7,043,089	\$ 5,024,997
Board Designated Funds			1,256,519
Cash - Foundation	547,184	537,803	366,300
Total Cash and Investments	8,055,946	7,580,893	6,647,817
Accounts Receivable-Patients	32,545,156	30,880,445	27,223,564
Less Allowance	(17,112,186)	(15,964,515)	(16,026,082)
Net Patient Receivables	15,432,970	14,915,930	11,197,481
Other Accounts Receivable	881,846	1,354,843	1,938,463
Inventories	909,675	932,033	931,926
Prepaid Expenses	353,746	368,031	553,276
Total Current Assets	25,634,183	25,151,729	21,268,964
Net Property, Plant and Equipment	38,463,680	38,575,980	38,154,025
Other Assets	91,483	90,510	287,803
Total Assets	\$ 64,189,346	\$ 63,818,219	\$ 59,710,792
LIABILITIES & FUND BALANCE			
Current Liabilities			
Accounts Payable	\$ 1,651,866	\$ 1,718,310	\$ 1,408,874
Notes Payable Current - BEMC	125,000	125,000	83,333
Notes Payable Current - USDA	358,295	336,042	
Notes Payable Current - BB&T	240,746	240,746	
Medicare/Medicaid Settlement			
Accrued Payroll and Taxes	416,089	271,330	545,487
Accrued Employees' Paid Days Off	920,672	921,012	1,008,336
Current Portion of Bonds Payable	-	-	390,000
Deferred Revenue - Taxes			
Other Current Liabilities	17,519	16,794	9,628
Total Current Liabilities	3,730,187	3,629,234	3,445,658
Non-Current Liabilities			
BB&T Loan	1,229,572	1,259,254	
Lease Obligations			
Bonds Payable			845,000
USDA Loans	9,152,295	9,152,295	8,118,698
BEMC Loan	750,000	760,417	916,667
Total Non-Current Liabilities	11,131,867	11,171,965	9,880,365
Total Liabilities	14,862,054	14,801,199	13,326,023
Net Assets	48,206,037	48,206,795	46,098,091
Excess Revenue over Expenses	574,072	272,422	(79,623)
Restricted Assets	547,184	537,803	366,300
Total Net Assets	49,327,292	49,017,020	46,384,769
Total Liabilities & Fund Balance	\$ 64,189,346	\$ 63,818,219	\$ 59,710,792