


BOARD OF TRUSTEES MEETING MINUTES RECORD

DATE:	LOCATION:	START	ADJOURN
April 1, 2019	Dosher Hood Building	5:15 pm	5:45pm
MEMBERS PRESENT: Dr. Scott Starks, Chair Sherri Marshall, Vice-Chair Robert Howard, Secretary Karen Taylor Dr. Terry Pieper, Chief of Staff Debbie Wood Linda Pukenas		NON MEMBERS PRESENT: Tom Siemers, CEO Dan Porter, CFO Carol Northup, RN, CNO, COO Megan Shrewsbury, Clerk of the Board Terry Pope, State Port Pilot	

	AGENDA ITEM	DISCUSSION/CONCLUSIONS	ACTION
1.	Call To Order	Dr. Scott Starks, Chair called the meeting to order at 5:15pm.	
2.	Roll Call	Robert Howard Called Roll Roll Reflected Above. A quorum was present	
4.	Approval of Minutes	Minutes to be approved: March 4, 2019	MOTION: To accept minutes of March 4, 2019 Motioned By: Sherri Marshall Seconded: Linda Pukenas All Present in Favor The Motion Carried
5.	Special Presentations	<ul style="list-style-type: none"> No special presentations 	
5.	Management Reports	<u>Foundation Report/Brunswick Wellness Report - Lynda Stanley</u> <ul style="list-style-type: none"> Report included in the meeting packet Tom Siemers recognized Robert and Becky Howard for their contributions to the Foundation Tree planted and engraved rock in honor of Robert and Becky Howard Good turnout Spring Into Health 5k run/1k walk – over 300 people attended and participated 	
		<u>CEO Report – Tom Siemers, CEO</u> <ul style="list-style-type: none"> CMS rankings – Overall Quality/Patient Satisfaction – Dosher has 4 star rating <ul style="list-style-type: none"> 126 hospitals; seven are 5 star hospitals, 26 are 4 star hospitals Dietary received Platinum A award – organization received when Golden A for 5 consecutive years 	

		<u>CMO Report – Dr. Brad Hilaman</u> <ul style="list-style-type: none"> • Nothing to Report 	
		<u>CFO Report – Dan Porter, CFO</u> <u>Financial Report</u> The financial reports were included in the meeting packet. Days Cash on Hand: Days Revenue in A/R: <ul style="list-style-type: none"> ➤ Volume indicators fell for February. <ul style="list-style-type: none"> ○ Total revenue down. ○ IP was down and OP figures were down. ○ Clinic revenue down. ➤ Payor mix trend was mixed. ➤ Expenses were favorable. <ul style="list-style-type: none"> • For the month, Excess from Operations <\$128k> • Operations YTD <\$658> • Total Excess Over Expenses YTD \$124k • March trending at \$10.9M gross revenue. 	
		<u>Finance Committee Report-Robert Howard, Trustee</u> <ul style="list-style-type: none"> • Nothing to report 	
		<u>Marketing Committee Report-Debbie Wood, trustee</u> <ul style="list-style-type: none"> • Nothing to report 	
		<u>Clinical Operations Report- Carol Northup, CNO</u> <ul style="list-style-type: none"> • DNV survey – waiting on results 	
6.	New Business	<u>Credentialing Addendum</u> <ul style="list-style-type: none"> • The Credentialing Addendum was presented by Dr. Terry Pieper and approved as presented. • Monthly “Joe” Letter to be sent next month • Board self-assessment: Dr. Scott Starks to send out to board • Effective immediately all Chief Executive Officer and other Senior Executive compensation and benefit adjustments shall be in accordance with the by-laws of J. Arthur Doshier Memorial Hospital to include but not limited to Article IV Section 2 	MOTION: To accept the Credentialing presented as indicated on the Credentialing Addendum. Motioned by: Robert Howard Seconded by : Sherri Marshall All In Favor The Motion Carried MOTION: To accept by-laws Article IV Section 2 Motioned by: Robert Howard

		<ul style="list-style-type: none"> The Chief Executive Officer and other applicable Senior Executive Officers of J. Arthur Doshier Memorial Hospital shall provide the Trustees with any and all documents, schedules and projections, requested or in their possession or known by them, related to or in any manner affecting issues and initiatives under consideration by the Board of Trustees. Such documents shall be provided in a timely manner and without redaction, restrictions or limitations including but not limited to print or copying 	<p>Seconded by: Terry Pieper, M.D. All in Favor The Motion Carried</p> <p>MOTION: To approve rule that CEO and Senior Executive Officers provide all documents to Trustees that are under consideration by the Board Motioned by: Robert Howard Seconded by: Terry Pieper, M.D.</p>
7.	CLOSED SESSION	<ul style="list-style-type: none"> No Closed Session held during board meeting 	
8.	OPEN SESSION ADDITIONAL BUSINESS	The Trustees returned to Open Session	
9.	ADJOURN	The meeting was adjourned at 5:45pm.	<p>MOTION: To Adjourn the Board of Trustees Motioned By: Debbie Wood Seconded By: Linda Pukenas All In Favor. The Motion Carried</p>
	Board Minutes Accepted	 <hr/> Scott Starks, M.D., Chair	