


BOARD OF TRUSTEES MEETING MINUTES RECORD

DATE:	LOCATION:	START	ADJOURN
February 4, 2019	Doshier Hood Building	5:00 pm	6:27 pm
MEMBERS PRESENT: Dr. Scott Starks, Chair Sherri Marshall, Vice-Chair Robert Howard, Secretary Karen Taylor Dr. Terry Pieper, Chief of Staff Debbie Wood Linda Pukenas		NON MEMBERS PRESENT: Tom Siemers, CEO Dan Porter, CFO Carol Northup, RN, CNO, COO Dr. Brad Hilaman, CMO Lynda Stanley, President, Doshier Foundation Dr. Robert Zukoski, Emeritus Megan Shrewsbury, Clerk of the Board Terry Pope, State Port Pilot	

	AGENDA ITEM	DISCUSSION/CONCLUSIONS	ACTION
1.	Call To Order	Dr. Scott Starks, Chair called the meeting to order at 5:00pm.	
2.	Roll Call	Robert Howard Called Roll Roll Reflected Above. A quorum was present	
4.	Approval of Minutes	Minutes to be approved: January 7, 2019	MOTION: To accept minutes of January 7, 2019 Motioned By: Linda Pukenas Seconded by: Sherri Marshall All Present in Favor The Motion Carried
5.	Special Presentations	<ul style="list-style-type: none"> Recognition of Service – Sherri Marshall <ul style="list-style-type: none"> Gift and flowers presented to Sherri Marshall on behalf of clinical team and Human Resources 	
5.	Management Reports	Foundation Report - Lynda Stanley <ul style="list-style-type: none"> Heart to Heart – Thursday February 7, 2019 at 5pm; St. James Community Center <ul style="list-style-type: none"> Raise awareness of heart disease in women Highlight Cardiac Rehab Department and the programs it offers Event will gather heart healthy foods and donate it to the food pantry Over 100 silent auction raffle items and 4 live auction items Orton Check Presentation – February 11, 2019 at 2pm; 	

		<p>Dosher Hospital Main Lobby</p> <ul style="list-style-type: none"> • Campaign Celebration – March 26, 2019 <ul style="list-style-type: none"> ▪ Thank donors who have helped foundation reached their \$2 million campaign goal • Annual Doshier Gala – April 26, 2019 at 6pm; St. James Community Center 	
		<p><u>CEO Report – Tom Siemers, CEO</u></p> <ul style="list-style-type: none"> • NCHA winter meeting February 20th-21st <ul style="list-style-type: none"> ▪ NCHA Policy Board will meet during this time • Tom is current chair of the Coastal Care Alliance <ul style="list-style-type: none"> ▪ Will be looking into how we can collaborate together ▪ Address proposed changes with the state Medicaid plan <ul style="list-style-type: none"> ○ 5 payor groups, which include BCBS and United Healthcare ○ Feb 2020 – changes will be made in our area; odds are good that it will be less than we are getting today ○ Set a ceiling and collection of providers will bid rates; some may end up losing money ○ Will have 5 separate contracts with each insurance company 	
		<p><u>Brunswick Wellness Coalition Report – Lynda Stanley</u></p> <ul style="list-style-type: none"> • Spring into Health 5K/1k – March 23, 2019 at 9am; Downtown Southport 	
		<p><u>CFO Report – Dan Porter, CFO</u></p> <p><u>Financial Report</u> The financial reports were included in the meeting packet.</p> <p>Days Cash on Hand: 67.3 Days Revenue in A/R: 65.3</p> <ul style="list-style-type: none"> ➤ Volume indicators fell/rose for December. <ul style="list-style-type: none"> ○ Total revenue down 13%. ○ IP was down 28% and OP figures were down 9%. ○ Clinic revenue down 18 %. ➤ Payor mix trend was favorable. ➤ Expenses were favorable. <ul style="list-style-type: none"> • For the month, Excess from Operations <\$168k> • Operations YTD <\$495k> • Total Excess Over Expenses YTD \$2k • January trending at \$11M gross revenue. 	
		<p><u>Finance Committee Report-Robert Howard, Trustee</u></p> <ul style="list-style-type: none"> • FY 2018 Audit – distributed prior to board meeting 	Motion

		<ul style="list-style-type: none"> ▪ No deficiencies in internal control that are considered material weaknesses ▪ No red flags ▪ Complimented on transparency ▪ A/R days reasonable at 65 days (compliments given to Dawn Dollar); should be able to reach 62 days fairly quickly ▪ Board can depend on financial reports as given • Need to develop ways to increase revenue with same services in more economical way 	Motioned by: Robert Howard Seconded by: Terry Pieper All present in favor Motion Carried
		<u>Marketing Committee Report-Debbie Wood, trustee</u> <ul style="list-style-type: none"> • Nothing to report 	
		<u>IOP Report & Nursing Report- Carol Northup, CNO</u> <ul style="list-style-type: none"> • Resolution for CHIP/CHNA 	Motion To accept adoption of CHNA/CHIP Motioned by: Sherri Marshall Seconded by: Karen Taylor All present in favor Motion Carried
6.	New Business	<u>Credentialing Addendum</u> <ul style="list-style-type: none"> • The Credentialing Addendum was presented by Dr. Terry Pieper through electronic voting and approved as presented. • Monthly "Joe" Letter to John Stone, Wound Care; Steve Durant, Plant Operations; Connie Pitman, Director of Diagnostic Imaging/Therapy Services • New board clerk: Megan Shrewsbury 	MOTION: To accept the Credentialing presented as indicated on the Credentialing Addendum. Motioned by: Robert Howard Seconded by : Debbie Wood All In Favor The Motion Carried MOTION: To approve Megan Shrewsbury as the new Clerk of the Board. Motioned by: Debbie Wood Seconded by: Linda Pukenas All in Favor The Motion Carried
7.	CLOSED SESSION	MOTION: In accordance with N.C. General Statute 143-318.11(a) (1) to discuss (a) confidential credentialing and peer review information protected under N.C. General Statute 131 E-	MOTION: To move to closed session in

		97.2 (b) confidential healthcare contracts protected under N.C. General Statute 131 E-99 and (c) confidential competitive healthcare information protected under N.C. General Statute 131 E-97.3.	accordance with the indicated statutes. Motioned By: Sherri Marshall Seconded: Karen Taylor All in Favor The Motion Carried
8.	OPEN SESSION ADDITIONAL BUSINESS	The Trustees returned to Open Session	
9.	ADJOURN	The meeting was adjourned at 6:27 pm.	MOTION: To Adjourn the Board of Trustees Motioned By: Debbie Wood Seconded By: Terry Pieper All In Favor. The Motion Carried
	Board Minutes Accepted	 <hr/> Scott Starks, M.D., Chair	