

BOARD OF TRUSTEES MEETING MINUTES RECORD

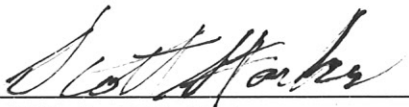
DATE:	LOCATION:	START	ADJOURN
March 4, 2019	Dosher Hood Building	5:03 pm	7:45 pm
MEMBERS PRESENT: Dr. Scott Starks, Chair Sherri Marshall, Vice-Chair Robert Howard, Secretary Karen Taylor Dr. Terry Pieper, Chief of Staff Debbie Wood Linda Pukenas		NON MEMBERS PRESENT: Dan Porter, CFO Carol Northup, RN, CNO, COO Dr. Brad Hilaman, CMO Lynda Stanley, President, Dosher Foundation Megan Shrewsbury, Clerk of the Board Terry Pope, State Port Pilot	

	AGENDA ITEM	DISCUSSION/CONCLUSIONS	ACTION
1.	Call To Order	Dr. Scott Starks, Chair called the meeting to order at 5:00pm.	
2.	Roll Call	Robert Howard Called Roll Roll Reflected Above. A quorum was present	
4.	Approval of Minutes	Minutes to be approved: February 4, 2019	MOTION: To accept minutes of February 4, 2019 Motioned By: Debbie Wood Seconded by: Sherri Marshall All Present in Favor The Motion Carried
5.	Special Presentations	<ul style="list-style-type: none"> • Introduction: Ilene Evans, Marketing Consultant <ul style="list-style-type: none"> ○ Interim after retirement of Jim Goss ○ 20 years in Marketing ○ Plans to get in the community more; scheduled speaking engagements with Dr. Scott Starks and Dr. Alex Newsom ○ Will attend weekly Southport/Oak Island Chamber of Commerce meeting – hear what the community is saying about Dosher • Compliance Update: Ashlie Heald, Athena Compliance Partners <ul style="list-style-type: none"> ○ Handouts distributed through Trustee Portal ○ Focused on updates for Compliance program ○ 2018 Compliance Dashboard: succinct summary, historical perspective, compliance reports, show deficiencies ○ If seeing a number of 0, that could mean that 	

		<p>people aren't reporting – people need to be comfortable coming forward</p> <ul style="list-style-type: none"> ○ 8 compliance concerns: 2 through hotline, others through direct report ○ Provided assessment summaries/fact sheet: key takeaways and recommended actions ○ 2019 Compliance work plan: carry over year to year – all employees required to attend mandatory session yearly ○ EMTALA refresher being held with the Emergency Department ○ Ongoing compliance metrics to be assessed in 2019 ○ Employee survey being distributed: evaluation of the compliance program ○ 2019 monitoring plan: risk assessment in Nov/Dec; look at type of organization and billing practices and compare them (what are we submitting compared to other places) ○ List of potential risks and prioritize items that are most relevant to Doshier and put on monitoring plan to see if there is need for further investigation or if there are activities currently in place ○ Access for employees could be made available online – use different types of education since people learn differently and reach people in different ways 	
5.	Management Reports		
		<p><u>Foundation Report - Lynda Stanley</u></p> <ul style="list-style-type: none"> • March 26th at 3:00pm, Main Lobby of Doshier - Board to receive invitation for \$2m campaign celebration – gifts and pledges; Robert and Becky Howard chaired the foundation: thank you to them for their time and funding – M • Annual Doshier Gala April 26th • Heart to Heart: Debbie Wood and Joyce John co-chairing; over 200 people – pleased with outcome 500 pounds of healthy food to donate to local food pantry – exceed last year's Heart to Heart due to silent and live auctions • Corporate background – paperwork for matching donations/gifts; Lynda willing to do the paperwork 	
		<p><u>Brunswick Wellness Coalition Report – Lynda Stanley</u></p> <ul style="list-style-type: none"> • Lindsay phenomenal job -recognized as Young Careerist • Spring into Health March 23rd - registration is \$20, kids under 12 free • May 4th - Care Fair 	

		<p><u>CEO Report – Tom Siemers, CEO</u></p> <ul style="list-style-type: none"> • Nothing to report – attending ACHE Congress in Chicago • Administrative report being uploaded weekly 	
		<p><u>CMO Report – Dr. Brad Hilaman, CMO</u></p> <ul style="list-style-type: none"> • Tele-hospitalist seemed to be received well by patients – a few issues working with ED and tele-hospitalists – overall pleased with how it has rolled out and worked so far • Medical Staff asking and Tom working toward increasing GI services – create a partnership that will benefit the community and Doshier • Request from NC Legislature to further help community children with disabilities who need dental care <ul style="list-style-type: none"> ○ 2 pediatric dentists in the community perform procedures at Novant ○ 120 children currently in need to undergo restorative dental work that requires anesthesia ○ Tom, Dan, Carol, Dr. Brad Hilaman – looking into the financial implications ○ In process of credentialing them ○ Pediatric dentists will schedule procedures and utilize excess OR time – have gone out of their way to make sure that the children are protected • Will continue to review transfers that are resulting from decision to not have night and weekend OR availability <ul style="list-style-type: none"> ○ Need to make sure that it is working out and benefiting us financially ○ Won't continue to do the same thing if no benefit ○ Surgeons with Novant will start performing procedures on breast masses/cysts: there are a few items that need to be worked out (equipment, etc); improve the availability of services ○ Dr. Terry Pieper and Dr. Brad Hilaman: rules and regulations completed per DNV requirements 	
		<p><u>CFO Report – Dan Porter, CFO</u></p> <p><u>Financial Report</u></p> <p>The financial reports were included in the meeting packet.</p> <p>Days Cash on Hand: 65.1 Days Revenue in A/R: 69.7</p> <ul style="list-style-type: none"> ➤ Volume indicators vs. budget for January. <ul style="list-style-type: none"> ○ Total revenue down 4% ○ IP was down 14% and OP figures were down 1% ○ Clinic revenue down 8%. 	

		<ul style="list-style-type: none"> ➤ Payor mix trend was mixed. ➤ Expenses were favorable <ul style="list-style-type: none"> • For the month, Excess from Operations <\$81k> • Operations YTD <\$530k> • Total Excess Over Expenses YTD \$61k <ul style="list-style-type: none"> • February trending at \$9.8M gross revenue. <ul style="list-style-type: none"> • Calendar Year 2018 Zip Code Origin <u>Inpatient</u> <ul style="list-style-type: none"> ○ Southport = 505 (52%) ○ Oak Island = 199 (21%) ○ Bolivia = 40 (5%) ○ Holden Beach = 38 (4%) ○ Leland = 26 (3%) ○ Total = 967 <u>Outpatient</u> <ul style="list-style-type: none"> ○ Southport = 32,436 (61%) ○ Oak Island = 10,604 (20%) ○ Bolivia = 2,915 (5%) ○ Leland = 1,467 (3%) ○ Holden Beach = 1,146 (2%) ○ Total = 48,568 	
		<u>Finance Committee Report-Robert Howard, Trustee</u> <ul style="list-style-type: none"> • Meet expense projections, but not revenue projections – beginning to be a problem • Talk more about it in the days ahead • Running a lean machine; but not producing the revenue 	
		<u>Marketing Committee Report-Debbie Wood, trustee</u> <ul style="list-style-type: none"> • Marketing 18th of March 4, 2019 • Ilene – part time interim until find replacement for Jim Goss • Jim doing independent contracting to finish up projects already in process 	
		<u>Clinical Operations Report - Carol Northup, CNO</u> <ul style="list-style-type: none"> • Nothing to report 	
6.	New Business	<u>Credentialing Addendum</u> <ul style="list-style-type: none"> • The Credentialing Addendum was presented by Dr. Terry Pieper through electronic voting and approved as presented. <ul style="list-style-type: none"> • Monthly “Joe” Letter -Tracey Johnson, Wound Care Center 	MOTION: To accept the Credentialing presented as indicated on the Credentialing Addendum. Motioned by: Robert Howard Seconded by : Debbie Wood All In Favor The Motion Carried

7.	CLOSED SESSION	MOTION: In accordance with N.C. General Statute 143-318.11(a) (1) to discuss (a) confidential credentialing and peer review information protected under N.C. General Statute 131 E-97.2 (b) confidential healthcare contracts protected under N.C. General Statute 131 E-99 and (c) confidential competitive healthcare information protected under N.C. General Statute 131 E-97.3.	MOTION: To move to closed session in accordance with the indicated statutes. Motioned By: Debbie Wood Seconded: Terry Pieper, M.D. All in Favor The Motion Carried
8.	OPEN SESSION ADDITIONAL BUSINESS	The Trustees returned to Open Session	
9.	ADJOURN	The meeting was adjourned at 7:45pm.	MOTION: To Adjourn the Board of Trustees Motioned By: Debbie Wood Seconded By: Terry Pieper, M.D. All In Favor. The Motion Carried
	Board Minutes Accepted	 <hr/> Scott Starks, M.D., Chair	