

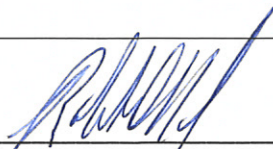
BOARD OF TRUSTEES MEETING MINUTES RECORD

DATE:	LOCATION:	START	ADJOURN
February 3, 2020	Dosher Hood Building	4:00 pm	6:00pm
MEMBERS PRESENT: Robert Howard, Chair Debbie Wood, Vice-Chair Linda Pukenas, Secretary (Phone-In) Dr. Scott Starks Dr. Terry Pieper, Chief of Staff Karen Taylor Jwantana Gardner-Frink		NON MEMBERS PRESENT: Dan Porter, CFO Carol Northup, RN, CNO, COO Dr. Brad Hilaman, CMO Lynda Stanley, President, Dosher Foundation Dr. Robert Zukoski, Emeritus Megan Shrewsbury, Clerk of the Board Terry Pope, State Port Pilot	

	AGENDA ITEM	DISCUSSION/CONCLUSIONS	ACTION
1.	Call To Order	Robert Howard, Chair called the meeting to order at 4:00pm.	
2.	Roll Call	Linda Pukenas Called Roll Roll Reflected Above. A quorum was present	
3.	Approval of Agenda and Statement	Robert Howard, Chair "If any member of the Board knows of any conflict of interest or the appearance of a conflict of interest with respect to matters on the agenda, to please so state it as this time."	MOTION: To approve the agenda for February 3, 2020 Motioned by: Dr. Scott Starks Seconded by: Debbie Wood All Present in Favor The Motion Carried
4.	Approval of Minutes	Minutes to be approved: January 6, 2020	MOTION: To accept minutes of January 6, 2020 Motioned By: Dr. Terry Pieper Seconded: Karen Taylor All Present in Favor The Motion Carried
5.	Management Reports	<u>Foundation Report/Brunswick Wellness Report - Lynda Stanley</u> <ul style="list-style-type: none"> • Report distributed in packet • Feb. 6th Heart to Heart <ul style="list-style-type: none"> ○ one of a kind event this year – instead of a cardiologist the speak will be a comedian – "Laughter is Good for the Heart" ○ Largest turnout - 324 registered to attend; full 	

		<ul style="list-style-type: none"> ○ Over 100 donated items from individuals and communities range from \$10-\$100 ○ 4 live auction items • End of year statements in the mail • Foundation Social at La Polina Bed and Breakfast held on Jan. 28th – went well • Donor gave money to Foundation in honor of her husband, wanted to remain anonymous <ul style="list-style-type: none"> ○ Lynda showed her tour of purchased items in the treatment center – donor was very moved • Received a \$25,000 gift from Noren foundation – just received another \$25,000 from them as well • Leigh Lane: Executive Director of the Brunswick Wellness Coalition has started full time 	
		<p><u>CMO Report – Dr. Brad Hilaman</u></p> <ul style="list-style-type: none"> • GYN candidate <ul style="list-style-type: none"> ○ Showed hesitancy for taking position –already taken locums position until May ○ Difficult decision for Tom, Kate, Carol, and Dr. Hilaman – final decision to pull contract due to no commitment ○ Reached out to recruiters again thinking along lines of locums to permanent; Tom working on figuring it out • Hilaman and Tom went to VA clinic in New Hanover; 6-7 representatives from VA there <ul style="list-style-type: none"> ○ Possibilities of collaborating with VA in one way or another – several opportunities – Dr. Hilaman suggest that the board would probably like to have discussed in closed session format • Strides to increase OR efficiency and help orthopedic schedule more cases – bulk to fall mostly on Carol and Mark W. to implement the changes 	
		<p><u>CFO Report – Dan Porter, CFO</u></p> <p><u>Financial Report</u></p> <p>The financial reports were included in the meeting packet.</p> <p>Days Cash on Hand: 113.9</p> <ul style="list-style-type: none"> ➤ Operations: 91.1 ➤ Restricted: 22.8 <p>Days Revenue in A/R: 56.4</p> <p>Volume indicators for <u>December</u>.</p> <ul style="list-style-type: none"> ○ Total revenue down 3%. ○ IP was up 12% and OP figures were down 6%. ○ Clinic revenue down 5%. ➤ Payor mix trend was favorable. ➤ Expenses were favorable. 	

		<ul style="list-style-type: none"> For the month, Excess from Operations <\$194k> Operations YTD <\$578k> Total Excess Over Expenses YTD \$29k <u>January</u> trending at \$10.5M gross revenue. 	
		<u>Clinical Operations Report- Carol Northup, CNO</u> <ul style="list-style-type: none"> Waiting for DNV to arrive 	
6.	New Business	<u>Credentialing Addendum</u> <ul style="list-style-type: none"> The Credentialing Addendum was presented by Dr. Terry Pieper and approved as presented. <ul style="list-style-type: none"> ➤ Monthly “Joe” Letter: <ul style="list-style-type: none"> ○ Jena Hoen ○ Surgical Services ○ Dr. Rick Carley 	MOTION: To accept the Credentialing presented as indicated on the Credentialing Addendum. Motioned by: Dr. Terry Pieper Seconded by : Dr. Scott Starks All In Favor The Motion Carried
7.	CLOSED SESSION	MOTION: In accordance with N.C. General Statute 143-318.11(a) (1) to discuss (a) confidential credentialing and peer review information protected under N.C. General Statute 131 E- 97.2 (b) confidential healthcare contracts protected under N.C. General Statute 131 E-99 and (c) confidential competitive healthcare information protected under N.C. General Statute 131 E-97.3.	MOTION: To move to closed session in accordance with the indicated statutes. Motioned By: Dr. Terry Pieper Seconded: Karen Taylor All in Favor The Motion Carried
8.	OPEN SESSION ADDITIONAL BUSINESS	The Trustees returned to Open Session	
9.	ADJOURN	The meeting was adjourned at 6:00pm.	MOTION: To Adjourn the Board of Trustees Motioned By:

			Dr. Terry Pieper Seconded By: Karen Taylor All In Favor. The Motion Carried
	Board Minutes Accepted	 <hr/> Robert Howard, Chair	