

BOARD OF TRUSTEES MEETING MINUTES RECORD

DATE:	LOCATION:	START	ADJOURN
6/1/2020	Dosher Hospital 2 nd Floor Conference Room	4:00 pm	5:24 pm
MEMBERS PRESENT: Robert Howard, Chair Debbie Wood, Vice-Chair Linda Pukenas, Secretary Dr. Terry Pieper, Chief of Staff Jwantana Gardner-Frink Karen Taylor Randy Jones		NON MEMBERS PRESENT: Dr. Brad Hilaman, CEO/CMO Lynda Stanley, President, Dosher Foundation Dan Porter, CFO Susan Tabor, Clerk of the Board Megan Shrewsbury, Guest Terry Pope, State Port Pilot Sara Harris, PCU Manager	

	AGENDA ITEM	DISCUSSION/CONCLUSIONS	ACTION
		Due to COVID-19, board members joined via video conference call.	
1.	Call To Order	Robert Howard, Chair called the meeting to order at 4:00 pm.	
2.	Roll Call	Debbie Wood called Roll. Roll Reflected Above. A quorum was present	
3.	Approval of Minutes	Minutes to be approved:	MOTION: To accept minutes of May 4, 2020 Motioned By: <i>Debbie Wood</i> Seconded: <i>Randy Jones</i> All Present in Favor The Motion Carried
4.	Approval of Agenda and Statement	Robert Howard, Chair "If any member of the Board knows of any conflict of interest or the appearance of a conflict of interest with respect to matters on the agenda, to please so state at this time."	MOTION: To approve the agenda for May 4, 2020 Motioned By: Jwantana Gardner-Frink Seconded By: Randy Jones All in Favor The Motion Carried
5.	Management		

Reports		
	<p><u>President/Foundation Report/Brunswick Wellness Report - Lynda Stanley</u> Report included in packet. <u>Foundation Board</u></p> <ul style="list-style-type: none"> The Foundation Board met and are submitting the following nominees for consideration: <i>Bob Breining Joe Agovino</i> <i>Susan Rabon Maurice Smith</i> <i>John Erwin Trisha Howarth</i> Recognized those members that are rotating off the Board: <i>Rebecca Green Ed Lewis</i> <i>Beth Nelson Libba Motsinger</i> <i>Frank Marchetti</i> Applied for a \$32,600 grant centered around community telehealth and Doshier Hospital Employee Assistance. If funded, will be implemented in conjunction with the Brunswick Wellness Coalition. We should know in the next few weeks. Items approved at the May 19th Foundation meeting : \$5,000 to the Doshier Employee Fund \$13,970 GlobalMed Tele-cart \$2,252.41 Language Line Equipment Tomorrow, June 2nd is Doshier Hospital's 90th Anniversary. Due to safety and social distancing, we are doing the 90th Birthday celebration with a 15 minute Facebook Live broadcast starting at 5:00 p.m. to express our gratitude and commemorate this milestone. The Doshier Hospital Leaders will speak briefly on our past, present and future, followed by a musical performance. <p><u>Brunswick Wellness Coalition</u></p> <ul style="list-style-type: none"> Hosted virtual "walk with a doc" focusing on affordable medicine and Health Hacks "COVID Calming part 2 movement programs. 2 Grant submissions to serve hospital employees and create telehealth access to communities of color by partnering with Houses of Faith and AARP with BSRI to improve walking trails with signage, benches and wellness activities at Mulberry Park in Shallotte. <p>We have begun phasing the Doshier Volunteers back in slowly for those who want to come back.</p>	<p>Approval of new foundation Board: Motion: Karen Taylor Seconded: Randy Jones The Motion carried.</p>

CEO Report/CMO Report – Dr. Brad Hilaman**COVID*****It was reported :***

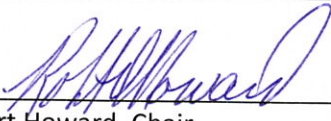
- 28,589 positives in North Carolina
- 686 deaths in North Carolina
- No positives cases at Doshier since April 3rd.
- Network providers are seeing patients in offices with patients and family waiting in cars until they can be seen.
- Doshier Café' remains closed to the public.
- O.R. has been very busy the past 2 weeks; we are still having families wait in their cars until surgeries are over.
- Contract has been signed for the new GYN; Maritza Manrique-Kiniry, MD. She will be working out of the current GYN office and will begin June 22nd.
- Dr. Armstrong, our new General Surgeon, will be here the second week of July and will be located in Dr. Zukoski's old office.
- Dr. Aldrich has formally retired. Dr. Brezinski will continue to cover Cardiology services until we transition to a more permanent solution. Dr. Hilaman expressed his gratitude for the years of service Dr. Aldrich has given to Doshier.
- Urgent Care – currently doing ½ days in the mornings and COVID testing in the afternoons. We are asking that everyone please call the Urgent Care prior to coming.

CFO Report – Dan Porter, CFO**Financial Report**

The financial reports were included in the meeting packet.

- Days Cash on Hand: 203.1
 - Operations: 96.4
 - Restricted: 42.1
 - HHS Stimulus (D3) 7.0
 - P3: 0.0
- Payment advance: 57.6
- Days Revenue in A/R: 48.5
- Current Ratio (w/o COVID) 4.7
- Volume indicators for April.
 - o Total revenue down 40%
 - o IP was down 54% and OP figures were down 38%
 - o Clinic revenue down 35%.
- Payor mix had mixed results.
 - Ø Expenses were favorable.
 - For the month, Excess from Operations <\$1.2M>
 - Operations YTD <\$2.8M>
 - Total Excess Over Expenses YTD <\$1.4>

	<p>New Business</p>	<p><u>Credentialing Addendum</u></p> <ul style="list-style-type: none"> The Credentialing Addendum was presented by Dr. Terry Pieper and was approved as presented. <p>Other discussion:</p> <ul style="list-style-type: none"> We are continuing to have more expedited credentialing than in the past. We need to be more flexible in order to get applications through quicker and not delaying the services needed. Question asked was does the Board want to continue with the same process? Following a brief discussion, Robert Howard expressed that he feels as long as there are no application issues, that Dr. Pieper can act on behalf of the Board in regards to expedited credentialing items and applicants will be on the Board agenda as approved at the next scheduled Board meeting. <ul style="list-style-type: none"> Due to COVID, the June Quarterly Medical Staff meeting has been cancelled. We will get back on schedule as soon as we can. Susan Tabor has now joined Administration and is our new Executive Assistant as well as continuing to do all Medical Staff credentialing/duties. Megan Shrewsbury will go back to Human Resources but will continue to help Susan with some of the duties she can no longer do. Ms. Tabor - New Clerk of the Board. 	<p>MOTION: To accept the Credentialing presented as indicated on the Credentialing Addendum. <i>Motioned by:</i> Debbie Wood <i>Seconded by :</i> Randy Jones All In Favor The Motion Carried</p> <p>MOTION: To authorize Dr. Terry Pieper to act on expedited credentialing applications on behalf of the Board. <i>Motioned by:</i> Randy Jones <i>Seconded by :</i> Jwantana Gardner-Frink All In Favor The Motion Carried</p> <p>MOTION: To approve Ms. Tabor as Clerk of The Board of Trustees. <i>Motioned by:</i> Dr. Terry Pieper <i>Seconded by :</i> Debbie Wood All In Favor The Motion Carried</p>
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7.	CLOSED SESSION	MOTION: In accordance with N.C. General Statute 143-318.11(a) (1) to discuss (a) confidential credentialing and peer review information protected under N.C. General Statute 131 E- 97.2 (b) confidential healthcare contracts protected under N.C. General Statute 131 E-99 and (c) confidential competitive healthcare information protected under N.C. General Statute 131 E-97.3.	MOTION: To move to closed session at 4:45 pm in accordance with the indicated statutes. Motioned By: <i>Debbie Wood</i> Seconded: <i>Randy Jones</i> All in Favor The Motion Carried MOTION: To move back into Open Session Motioned By: <i>Jwantana Gardner-Frink</i> Seconded: <i>Randy Jones</i>
8.	OPEN SESSION - ADDITIONAL BUSINESS	No additional comments.	
9.	ADJOURN	The meeting was adjourned at 5:24 pm.	MOTION: To Adjourn the Board of Trustees Motioned By: <i>Jwantana Gardner-Frink</i> Seconded: <i>Randy Jones</i> All In Favor. The Motion Carried
	Board Minutes Accepted	 _____ Robert Howard, Chair	