

## BOARD OF TRUSTEES MEETING MINUTES RECORD

DATE:	LOCATION:	START	ADJOURN
May 4, 2020	Dosher Hospital 2 <sup>nd</sup> Floor Conference Room	4:00pm	5:45pm
<b>MEMBERS PRESENT:</b> Robert Howard, Chair Debbie Wood, Vice-Chair Linda Pukenas, Secretary Dr. Terry Pieper, Chief of Staff Jwantana Gardner-Frink Karen Taylor Randy Jones		<b>NON MEMBERS PRESENT:</b> Dan Porter, CFO Dr. Brad Hilaman, CEO/CMO Lynda Stanley, President, Dosher Foundation Megan Shrewsbury, Clerk of the Board Terry Pope, State Port Pilot Sara Harris, PCU Manager	

	AGENDA ITEM	DISCUSSION/CONCLUSIONS	ACTION
		Due to COVID-19, majority of board members joined via video conference call  Welcome Randy Jones to the Dosher Board of Trustee  Appreciate Dosher staff and appreciate everything they are doing to lead the way. They are our heroes.  Due to the meeting being held in a different setting, Robert Howard requested that all members who make a motion state their name	
1.	Call To Order	Robert Howard, Chair called the meeting to order at 4:00pm.	
2.	Roll Call	Linda Pukenas Called Roll Roll Reflected Above. A quorum was present	
3.	Approval of Minutes	Minutes to be approved: April 6, 2020	<b>MOTION:</b> <b>To accept minutes of April 6, 2020</b> Motioned By: Linda Pukenas Seconded: Debbie Wood All Present in Favor <b>The Motion Carried</b>
4.	Approval of Agenda and Statement	Robert Howard, Chair "If any member of the Board knows of any conflict of interest or the appearance of a conflict of interest with respect to matters on the agenda, to please so state it as this time."	<b>MOTION:</b> <b>To approve the Agenda</b> Motioned by: Randy Jones Seconded by:

			Linda Pukenas All Present in Favor The Motion Carried
5.	Management Reports		
		<p><b><u>Foundation/Wellness/President Report - Lynda Stanley</u></b></p> <p>Report included in packet</p> <ul style="list-style-type: none"> <li>• COVID fund doing well – Gala event turned into COVID event; raised \$35,000</li> <li>• Community support has been truly amazing: PPE, staff being provided lunch from the community</li> <li>• Foundation continues to follow-up on Golden Leaf grant; back on agenda for June, purchase a well to have access to water during hurricane</li> <li>• Visibility and Communications Committee – goal to have the foundation aligned with the hospital on messaging; and board members toolkit when out in the community</li> <li>• BWC continues work - focus has changed, working with food pantry – facing a food shortage; working diligently to coordinate all of the food pantries</li> <li>• 2 videos that have been done; last month with Dr. Wood talking about COVID 19; 2 minute slot for WWAY and 31 spots available between now and end of May; commercials/2 minute videos played about hospital and health of community is top priority</li> <li>• Not ready for volunteers to come back – in contact with them; careful on when and how to bring them back; Carol working on key areas where they are needed; look at controls needed to reopen flea market</li> <li>• May big month for hospital – celebrating Nurses Week May 6-12; Hospital Week May 10-16; celebrate the whole month; showcase the staff – the real heroes, front line and support staff on social media and newspaper</li> <li>• 90<sup>th</sup> birthday on June 2<sup>nd</sup> – working on virtual party that will be streamed on FB live</li> </ul>	
		<p><b><u>CFO Report – Dan Porter, CFO</u></b></p> <p><b><u>Financial Report</u></b></p> <p>The financial reports were included in the meeting packet.</p> <p>Days Cash on Hand: 148.1  Operations: 106.8  Restricted: 41.3</p> <p>Days Revenue in A/R: 48.5  Volume indicators for <u>March</u>.</p> <ul style="list-style-type: none"> <li>○ Total revenue up down 13%</li> <li>○ IP was down 18%and OP figures were down 11%</li> <li>○ Clinic revenue down 17%.</li> </ul> <p>➤ Payor mix was not favorable</p>	

➤ Expenses were favorable.

- For the month, Excess from Operations <\$711k>
- Operations YTD <\$1.6M>
- Total Excess Over Expenses YTD <\$434k>

April trending at \$6.2M Gross Revenue

3 months perspective- March, April, May:

- Budget loss is was originally budgeted to be roughly \$600,000; \$3.3M may be actual loss
- \$2.6 million operating loss attributed to COVID 19 event

Funding sources:

1. Payment Protection Program

- Submitted, did not get awarded funds in round 1
- Round 2 got funded as of Sunday 5/9/20; \$175B out of \$310B already awarded
- Abuse in round 1 with various larger organizations; Feds implemented additional parameters for round 2- any organization application that is equal to 2 million or more has to be reviewed and approved by SBA specifically; application is at \$3.4M which slows down the process – in the pipeline at SBA but not yet approved; optimistic that will make it; will alert as soon as get a notification

2. HHS stimulus funds

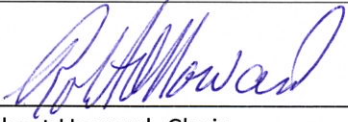
- Received initial 2 rounds combined between \$762k out of stimulus funds – non repayable so does not have to be returned
- Embedded in original package \$10M towards rural providers – announced parameters late Friday; every CAH as well as any rural health clinics (3) indicating that will receive minimum of \$1M – each rural health clinic with get minimum of \$100k; \$1.3M coming to us – does not require repayment
- 2 funding sources - \$2M comes to us that does not require repayment

3. Additional smaller funding sources

- NCHA grant \$57,000
- HRSA grant app \$84k
- NC Assembly working on combination of bills to create 1 bill – fund to cover 5% increase in Medicare payments for duration of crisis (\$4k per month additional) \$75M fund for rural hospital – have not determined how they are going to pay it out
- FEMA – down the road; take several months for them to sort through information
- Medicare payment approximately \$6M; Medicaid hardship \$260k; 1000 health systems signed on and Congress leaders supporting to turn advancements into forgivable grant – caveat is that it still has to be done,



		<p>with all other sources of funding that is “free” money – big price tag for country to take on and future implications to tax structure; do not think that piece will pass; intent on this end - funds are sitting isolated and no intent to use them because just borrowing on the future</p> <ul style="list-style-type: none"> <li>• All funds must be used for operations – all in separate bank accounts; live off cash we have for operations first then go into the funds that would come from Payment Protection Plan and stimulus funds that don’t have to be paid back ; last pool is the Medicare and Medicaid advance repayment</li> </ul>	
		<p><b><u>CEO/CMO Report</u></b></p> <ul style="list-style-type: none"> <li>• Side walk chalk – appreciates the community outreach</li> <li>• COVID clinic; 47 positive in Brunswick County; 2 resident deaths and 2 non-resident deaths; no positive COVID at Doshier since April 3; determine what to do with COVID clinic –still need to keep out of ED and physician offices; will return to Urgent Care at some point- relaxing social distancing (i.e. beaches) – premature to close COVID clinic</li> <li>• Network physicians willing to see patients and doing virtual visits whenever they can; patients don’t have to leave house; can’t get vital signs or weight</li> <li>• Doshier Café – currently closed to outside public and should remain until restaurants start to open up; may limit to outside patrons a little longer than restaurants</li> <li>• WCC still open and continue at almost full level care of patients</li> <li>• Opened up for routine labs and diagnostic imaging; still practicing social distancing and wearing masks</li> <li>• Ramping up OR this week; keep volume down to allow for social distancing; wait in the car or offsite</li> <li>• Going to a full schedule next week</li> </ul>	
6.	New Business	<p><b><u>Credentialing Addendum</u></b></p> <ul style="list-style-type: none"> <li>• The Credentialing Addendum was presented by Dr. Terry Pieper and approved as presented.</li> </ul>	<p><b>MOTION:</b> To accept the Credentialing presented as indicated on the Credentialing Addendum. Motioned by: Dr. Terry Pieper Seconded by : Linda Pukenas All In Favor <b>The Motion Carried</b></p>
7.	CLOSED SESSION	<p>MOTION: In accordance with N.C. General Statute 143-318.11(a) (1) to discuss (a) confidential credentialing and peer review information protected under N.C. General Statute 131 E- 97.2 (b)</p>	<p><b>MOTION:</b> To move to closed session in</p>

		confidential healthcare contracts protected under N.C. General Statute 131 E-99 and (c) confidential competitive healthcare information protected under N.C. General Statute 131 E-97.3.	<b>accordance with the indicated statutes.</b> Motioned By: Debbie Wood Seconded: Randy Jones All in Favor <b>The Motion Carried</b>
8.	<b>OPEN SESSION ADDITIONAL BUSINESS</b>	The Trustees returned to Open Session.	
9.	<b>ADJOURN</b>	The meeting was adjourned at 5:45pm.	<b>MOTION: To Adjourn the Board of Trustees</b> Motioned By: Linda Pukenas Seconded By: Debbie Wood All In Favor. <b>The Motion Carried</b>
	<b>Board Minutes Accepted</b>	 <hr/> Robert Howard, Chair	