

BOARD OF TRUSTEES MEETING MINUTES RECORD

DATE:	LOCATION:	START	ADJOURN
November 2, 2020	Hospital 2 nd Floor Conference Room	4:00 pm	6:30 pm
MEMBERS PRESENT: Robert Howard, Chairman Debbie Wood, Vice Chair Linda Pukenas, Secretary Dr. Terry Pieper, Trustee Jwantana Gardner–Frink, Trustee Randy Jones, Trustee Karen Taylor, Trustee		NON MEMBERS PRESENT: Dr. Brad Hilaman, CEO, CMO Lynda Stanley, President, Doshier Foundation Lesa Anderson, Interim DON Brandon Hughes, Director of Finance Susan Tabor, Clerk of the Board Terry Pope, State Port Pilot	

	AGENDA ITEM	DISCUSSION/CONCLUSIONS	ACTION
1.	Call To Order	Robert Howard, Chair called the meeting to order at 4:00pm.	
2.	Roll Call	Mrs. Linda Pukenas Called Roll Roll Reflected Above. A quorum was present.	
4.	Approval of Minutes	Minutes to be approved: October 5, 2020	Motioned By: Randy Jones Seconded: Dr. Pieper <i>All Present in Favor</i> The Motion Carried
		Approval of Agenda:	Motioned By: Dr. Pieper Seconded: Debbie Wood
	Athena Compliance Partners	2020 Annual Compliance Report: Ashlie Heald The Annual Compliance Education Program Report was presented to the Board. <u>Topic Points:</u> <ol style="list-style-type: none"> 1. Doshier Compliance Updates 2. Regulatory & Other Compliance Updates (How a program was implemented and also how effective. <ul style="list-style-type: none"> ➤ Updated DOJ Guidance on Effectiveness of Compliance Program ➤ Information Blocking ➤ OCR Patient Access Settlements 	
6.	Management Reports	Interim CNO Report - Lesa Anderson COVID: Put together a Covid Team, which consists of herself, Infection Control (Lisa Tyson), Mrs. Stanley, Pharmacy (Lisa Narron) to look at	

		<p>vaccinations and staff needs.</p> <ul style="list-style-type: none"> DHHS - Plan on how we will vaccinate our staff (get the vaccine out) <ul style="list-style-type: none"> ➤ We have a plan in place and it has been approved by DHHS We are not making the vaccine mandatory for staff Working cohesively with the Health Department. Vaccines will come through them. 5 different companies currently working on the COVID vaccine. Deadline for flu vaccine was last Wednesday. We do have a policy in place and our expectation is that all employees receive the vaccine and currently we are in compliance. <p><u>Presidents Report - Lynda Stanley</u></p> <ul style="list-style-type: none"> Volunteers have <u>not</u> opened the Flea Market to the public yet. There have only been 2 opportunities for Doshier employees to shop, but has not reopened. We will continue to watch the numbers and protect our Volunteers. <u>Well Project Update:</u> (Emergency Well) <ul style="list-style-type: none"> ➤ We are now getting 60 gallons per minute and quality is good. It has been tested and they feel really good about the product ➤ We had a little delay on getting permitting so we have pushed the completion date to January 14th. BCBS received COVID funding (\$200 Million) and as a result, all covered entities (all Doshier employees) received a \$ 200 gift card that covers any over the counter items (Walmart, CVS, Walgreens etc). <p><u>Foundation:</u></p> <ul style="list-style-type: none"> The Doshier Hospital Foundation Golf Classic was held on Oct. 9th at the Oak Island Golf Club following the COVID Restrictions. It was a success thanks to the Golf Committee, Foundation Board, Sponsors, Volunteers and players. <p><u>Brunswick Wellness Coalition:</u></p> <ul style="list-style-type: none"> November is Diabetes and Lung Cancer awareness month. Nov. 9th at 6 pm - Virtual Health Hacks - Diabetes Nov. 14 at 9am - Walk with a Doc - "Let's talk Turkey" Nov. 16 at 6pm- Lung Disease "Ahhh fresh air" HOSPAC is doing well. 	
		<p><u>CEO/CMO Report – Brad Hilaman, MD, CEO</u></p> <ol style="list-style-type: none"> As of October 30th, the overall total #'s were: <ul style="list-style-type: none"> ➤ 2236 (up from 1725 last month) Covid positive cases in Brunswick County. A continued climb is to be expected. 	

		<ul style="list-style-type: none">➤ 46 Resident deaths (up from 27)➤ 271,830 (up from 216,886) Positives in N.C. 4332 deaths in N.C (up from 3629).➤ Hospitalizations - As of October 30th, there have been 15 Brunswick County residents hospitalized. It seems that a majority of the hospitalizations from COVID are less severe than we saw in the spring.➤ Doshier Café still remains closed to the public Promoting social distancing in the cafeteria so everyone is safe <ul style="list-style-type: none">• <u>Cardiology Services Update:</u> Contract signed by NHRMC has been signed. As of Nov. 1st Cape Fear Cardiology will be providing our Cardiology service (Holter monitors, EKG's, Cardioversions if necessary, consults by tele-health etc).• Signed the contract for the new CT scanner.• Completion date looking at 3-4 months• Place the mobile unit where it has been in the past until completed. There should be no down time.																																								
		<p><u>Financial Report – presented by Brandon Hughes</u></p> <p>The financial reports are included in the meeting packet. The following was presented:</p> <ul style="list-style-type: none">• September Balance Sheet - Year end. <table><tr><td></td><td><u>September</u></td><td><u>August</u></td></tr><tr><td>Days in Gross Accounts Receivable</td><td>41.6</td><td>41.2</td></tr><tr><td>Days Cash on Hand (Unrestricted)</td><td>132.9</td><td>98.1</td></tr><tr><td> Restricted</td><td>18.4</td><td>39.7</td></tr><tr><td> COVID Grants and Stimulus</td><td><u>114.1</u></td><td><u>132.4</u></td></tr><tr><td>Total</td><td>265.4</td><td>269.6</td></tr><tr><td>Current Ratio (Excluding Covid)</td><td>4.1</td><td>4.4</td></tr></table> <table><tr><td><u>Net Operating Gain/(Loss)</u></td><td><u>Actual</u></td><td><u>Budget</u></td></tr><tr><td>September</td><td>\$ (1,873,504)</td><td>\$ (237,373)</td></tr><tr><td>YTD</td><td>\$ (5,904,450)</td><td>\$ (2,093,620)</td></tr></table> <table><tr><td><u>Total Net Gain/(Loss)</u></td><td><u>Actual</u></td><td><u>Budget</u></td></tr><tr><td>September</td><td>\$ 312,502</td><td>\$ (60,473)</td></tr><tr><td>YTD</td><td>\$ (1,260,504)</td><td>\$ 26,604</td></tr></table> <p>** it was noted that there is anticipation of a \$2.4 million profit after the forgiveness of the loan</p>		<u>September</u>	<u>August</u>	Days in Gross Accounts Receivable	41.6	41.2	Days Cash on Hand (Unrestricted)	132.9	98.1	Restricted	18.4	39.7	COVID Grants and Stimulus	<u>114.1</u>	<u>132.4</u>	Total	265.4	269.6	Current Ratio (Excluding Covid)	4.1	4.4	<u>Net Operating Gain/(Loss)</u>	<u>Actual</u>	<u>Budget</u>	September	\$ (1,873,504)	\$ (237,373)	YTD	\$ (5,904,450)	\$ (2,093,620)	<u>Total Net Gain/(Loss)</u>	<u>Actual</u>	<u>Budget</u>	September	\$ 312,502	\$ (60,473)	YTD	\$ (1,260,504)	\$ 26,604	
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		<u>Board Finance Committee</u> Report presented by Linda Pukenas. <ul style="list-style-type: none"> • Thanked everyone for all the hard work and efforts. • <u>Retirement Compensation</u> Recommendation by the Finance Committee that this year, we fund it with another 2%. 	MOTION made by: Linda Pukenas SECONDED by: Dr. Pieper Motioned Carried
		<u>Joint Conference Committee: (Dr. Terry Pieper)</u> <ul style="list-style-type: none"> • Summary given by Dr. Hilaman covered Joint Conference Committee. Nothing else to add. 	
		<u>Nominating Committee:</u> Motion was made that we suspend the provision of the “Executive Committee be the Nominating Committee” and instead the Board of Trustees will appoint the Nominating Committee. At this time the Board would like to nominate Randy Jones, Karen Taylor and Jwantana Frink-Gardner to serve on the Nominating Committee and be ready to report at the December meeting.	Motion to Accept made by: Mr. Randy Jones Seconded by: Dr. Pieper Motion Carried
7.	New Business	<u>Credentialing Addendum</u> The Credentialing Addendum was approved as presented.	MOTION: To accept the Credentialing presented as indicated on the Credentialing Addendum. Motioned by: Dr. Pieper Seconded by : Randy Jones All In Favor The Motion Carried
8.	CLOSED SESSION	MOTION: In accordance with N.C. General Statute 143-318.11(a) (1) to discuss (a) confidential healthcare contracts protected under N.C. General Statute 131 E-99 and (b) confidential competitive healthcare information protected under N.C. General Statute 131 E-97.3.	To move into closed session in accordance with the indicated statutes. Motioned By: Dr. Pieper Seconded: Linda Pukenas All in Favor The Motion Carried

9.	OPEN SESSION ADDITIONAL BUSINESS	The Trustees returned to Open Session	Motioned by: <i>Jwantana Frink-Gardner</i> Seconded by: <i>Dr. Pieper</i>
10.	ADDITIONAL COMMENTS	None	
11.	ADJOURN	The meeting was adjourned at 6:30 pm.	MOTION: To Adjourn the Board of Trustees Motioned By: <i>Randy Jones</i> Seconded By: <i>Dr. Pieper</i> All In Favor. The Motion Carried
	Board Minutes Accepted	<hr/> Robert Howard, Chair, Board of Trustees	