



	AGENDA ITEM	DISCUSSION/CONCLUSIONS	ACTION
1.	Call To Order	Robert Howard, Chair called the meeting to order at 4:00pm.	
2.	Roll Call	Mrs. Linda Pukenas Called Roll Roll Reflected Above. A quorum was present.	
4.	Approval of Minutes	<p>Minutes to be approved: August 17, 2020</p> <p>Mr. Howard asked if there were any issues regarding the agenda as presented. The agenda was accepted as presented with the exception of one (1) amendment that the Board needs to immediately move into Closed Session.</p> <p>Into Closed Session: Motion: Linda Pukenas SECONFDED: Jwantana Frink</p> <p>Out of Closed Session: Motion: Dr. Terry Pieper Seconded: Randy Jones</p> <ul style="list-style-type: none"> Mr. Howard reported that the Board is very pleased with the hospital operations. Chairman Robert Howard and Vice-Chair, Mrs. Debbie Wood, presented (points of achievement) the <i>"Progress Report to Community"</i>. Mr. Howard noted that this report is not an all-inclusive report but does outline all the progress that has occurred under the new Administration. Dr. Hilaman and Mrs. Stanley to make copies and give to all the employees. 	<p>Motioned By: Debbie Wood Seconded: Randy Jones <i>All Present in Favor</i> The Motion Carried</p> <p>Motion: Linda Pukenas Seconded: Randy Jones The motion carried.</p>

		<ul style="list-style-type: none"> • Mr. Howard reported that initially the Board agreed that a review would be conducted around the 6 month mark to determine how to transition the hospital. • Mr. Howard announced that Dr. Hilaman and Mrs. Stanley have proved beyond a reasonable doubt that they have the ability to get the job done and have done an outstanding job over the past 7 months. • It is the consensus of the Board that from this point on, the “Interim” before their title be removed and they are now the “official” CEO and President of J.A. Doshier Memorial Hospital. • In light of Dr. Hilaman’s recent retirement from Gynecology, the Board presented Dr. Hilaman with a Resolution, which noted all of the accomplishments he has made over the past 25 years in our community. Dr. Hilaman expressed his appreciation and gratitude. • Mr. Howard reported that the Board has authorized the payment of a bonus to Dr. Hilaman and Mrs. Stanley in the amount of \$20,000 bonus each for taking on this permanent role. <p><u>Resolution from the Board:</u></p> <ul style="list-style-type: none"> • A Resolution was presented from the Board to honor Dr. Brad Hilaman for his many years of extraordinary service as our community Gynecologist. Mrs. Pukenas read the Resolution. 	
5.	Management Reports	<p><u>Foundation Report - Lynda Stanley</u></p> <ul style="list-style-type: none"> • Volunteers did a limited opening of the flea market only open to staff and volunteers for 2 days. Anticipate maybe next month too. • PPE – supplies remain stable. We are asking for donated masks for those patients coming in to the hospital. • PPP: still working thru the process and everyday there are new changes coming out that are changing facts. Mrs. Stanley anticipates needing to call an Executive Committee or Finance Committee Meeting prior to the next Board meeting to discuss where we are. • Upgrading new phone system and it has been ordered. This system will have built in conferencing. • Both Software and hardware computers will be upgraded in the near future. We are also getting a number of additional computers so that we have extras for anything that may come up. Currently we do not have any spare computers/laptops. • Next month Athena will present the Annual Compliance Report via Zoom. • The emergency water supply system - the Foundation received a \$378,000 grant from the Golden Leaf. That project is well on its way. We are in the design phase and as of the October 12th. We hope to see some progress. We 	

		<p>have a construction completion date of December 30th.</p> <ul style="list-style-type: none"> • The Foundation Golf Tournament will be this Friday. This year due to COVID, we had to cut back on the number of golfers this year but our goal is 100 golfers. • Raffle Tickets are available to be purchased. • Lynda now serves/has been elected as Treasurer to the CCHA Executive Committee. This Alliance includes about 10 hospitals. • In regards to our staff and what a great job they do, Mrs. Stanley shared a thank you card written by a patient regarding the wonderful care and friendly staff we have here at Doshier. 	
		<p><u>CEO Report – Brad Hilaman, MD, CEO</u></p> <ul style="list-style-type: none"> • It has been very enlightening and rewarding how the staff has responded during this transition and with the things we are trying to accomplish. • Introduced Lesa Anderson and Brandon Hughes. Mrs. Anderson is filling in as Interim CNO and Mr. Hughes as our Finance Director, has stepped up and taken on a lot of additional responsibilities/roles. Both he and Mrs. Stanley are proud of both of them. • As of Friday, the overall total #'s were: <ul style="list-style-type: none"> ➢ 1725 Covid positive cases in Brunswick County ➢ 27 resident deaths ➢ 216,886 positives in N.C. ➢ 3629 deaths in N.C. ➢ Hospitalizations are pretty much staying at a plateau. • Despite the fact that #'s are continuing to increase, hospitalizations are remaining the same. • Cafeteria is remaining closed to the public for now. We have made stricter precautions for social distancing for employee dining such as moving tables further apart and only 2 to a table. • The Urgent Care has relocated to the Wellness Center at St. James. We will be a few things differently. We will open later in am and stay open later in the evening until about 6:00 pm. The biggest improvement is that we have on-site X-ray and Lab but those departments will be closing at 3:00 pm. If we find their hours need to be extended we can do so. Trying different things so we can suit the community needs. • The new Nuclear Medicine camera is now fully operational and the training is almost complete. • CT scanner – remaining operational for now, but the contract has been signed to replace it with a state of the art CT scanner. Connie Pitman has worked very hard on this; she does a very good job. • Presented some case statistics for the O.R. <ul style="list-style-type: none"> ➢ April decreased due to Covid 	

Comment [ST1]: Look at Brads stats

		<ul style="list-style-type: none"> ➤ May 281 ➤ June 299 ➤ July 273 ➤ August decreased some ➤ September 292 +100 more endoscopies on top of that. <ul style="list-style-type: none"> • OR: Avg. 206 surgeries • Biofire machine - the rapid turnaround respiratory panel. The machine is here and the training is complete and on October 12th we will be putting this machine into use for the community. We also are able to still send rapid tests to New Hanover. He expressed his appreciation of New Hanover's continued assistance on this. • Mr. Howard commented that they appreciate the work that Dr. Hilaman and Mrs. Stanley have done in getting the OR #'s and revenue up. The O.R. is a department that will give us additional funding that we desperately need. • Dr. Hilaman commented on how Mark Wagaman; our O.R. Manager has done an excellent job. <p><u>RSM</u></p> <ul style="list-style-type: none"> ➤ Mrs. Stanley reported that it is going very well and we are on schedule to finish in December. ➤ We thought we were looking at 2-2.4 million additional dollars that we would be able to recognize, but is looking like we will be able to capture more. After finishing the data survey and was able to present a report. We are in the operational piece of it and we are now looking at our staffing and the best way to use our resources, which is going very well. Staff is open to the changes and the processes being put into place. ➤ When they are completed and leave, we will have a play book with the new processes and we will also make sure we have a way to track it, so we are able to watch the #'s and be able to identify issues. 	
		<p><u>Finance Committee</u> No report.</p> <p><u>Marketing Committee</u> No report.</p>	
		<p><u>Interim CNO - Lesa Anderson</u> <i>Presented the Annual Risk Management Report for 2019. She reported on each of the items below:</i></p> <ul style="list-style-type: none"> • <u>Collaborative and Initiatives</u> • <u>Quality Recognition Award</u> • <u>DNV Accreditation – in March. Our 3rd survey</u> • <u>Readmission rates – low Medicare readmission Rates</u> • <u>Performance Improvement Efforts. We continue to stay and remain at our goal</u> • <u>Falls in the PCU</u> • <u>Medication Star rating – HCAPS and Medicare Errors and Near Misses.</u> • <u>Patient grievances</u> 	

		<p><u>Financial Report – presented by Brandon Hughes</u></p> <p>The financial reports are included in the meeting packet. Looks a little different than what everyone is used to. The following was presented:</p> <table><tr><td></td><td><u>August</u></td><td><u>July</u></td></tr><tr><td>Days in Gross Accounts Receivable</td><td>41.2</td><td>42.4</td></tr><tr><td>Days Cash on Hand (unrestricted)</td><td>98.1</td><td>98.9</td></tr><tr><td> Restricted</td><td>39.2</td><td>39.7</td></tr><tr><td> COVID Grants and Stimulus</td><td><u>132.4</u></td><td><u>133.2</u></td></tr><tr><td>Total</td><td>269.6</td><td>271.7</td></tr><tr><td>Current ratio (excluding Covid)</td><td>4.5</td><td>4.5</td></tr><tr><td><u>Net Operating Gain/(Loss)</u></td><td><u>Actual</u></td><td><u>Budget</u></td></tr><tr><td>August</td><td>(114,949)</td><td>(183,254)</td></tr><tr><td>YTD</td><td>(4,108,721)</td><td>(1,968,802)</td></tr><tr><td><u>Total Net Gain/(Loss)</u></td><td><u>Actual</u></td><td><u>Budget</u></td></tr><tr><td>August</td><td>85,174</td><td>3,731</td></tr><tr><td>YTD</td><td>(1,573,006)</td><td>87,077</td></tr></table>		<u>August</u>	<u>July</u>	Days in Gross Accounts Receivable	41.2	42.4	Days Cash on Hand (unrestricted)	98.1	98.9	Restricted	39.2	39.7	COVID Grants and Stimulus	<u>132.4</u>	<u>133.2</u>	Total	269.6	271.7	Current ratio (excluding Covid)	4.5	4.5	<u>Net Operating Gain/(Loss)</u>	<u>Actual</u>	<u>Budget</u>	August	(114,949)	(183,254)	YTD	(4,108,721)	(1,968,802)	<u>Total Net Gain/(Loss)</u>	<u>Actual</u>	<u>Budget</u>	August	85,174	3,731	YTD	(1,573,006)	87,077	
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6.	New Business	<p><u>Credentialing Addendum</u></p> <p>The Credentialing Addendum was approved as presented.</p>	<p>MOTION: To accept the Credentialing presented as indicated on the Credentialing Addendum. Motioned by: Dr. Pieper Seconded by : Jwantana Frink All In Favor The Motion Carried</p>																																							
7.	CLOSED SESSION	<p>MOTION: In accordance with N.C. General Statute 143-318.11(a) (1) to discuss (a) confidential healthcare contracts protected under N.C. General Statute 131 E-99 and (b) confidential competitive healthcare information protected under N.C. General Statute 131 E-97.3.</p>	<p>To move into closed session in accordance with the indicated statutes. Motioned By: Debbie Wood Seconded: Dr. Pieper All in Favor</p>																																							

			The Motion Carried
8.	OPEN SESSION ADDITIONAL BUSINESS	The Trustees returned to Open Session	Motion to come out of closed session: Motioned by: Debbie Wood Seconded by: Randy Jones
9.	ADJOURN	The meeting was adjourned at 5:30 pm.	MOTION: To Adjourn the Board of Trustees Motioned By: <i>Dr. Pieper</i> Seconded By: <i>Jwantana Frink</i> All In Favor. The Motion Carried
	Board Minutes Accepted	<div></div> <div>Robert Howard, Chair, Board of Trustees</div>	