

BOARD OF TRUSTEES MEETING MINUTES RECORD

DATE:	LOCATION:	START	ADJOURN
January 4, 2021	Hospital 2 nd Floor Conference Room - ZOOM Call	4:06 pm	7:00 pm
MEMBERS PRESENT: Robert Howard, Chairman Debbie Wood, Vice Chair Linda Pukenas, Secretary Dr. Terry Pieper, Trustee Jwantana Gardner–Frink, Trustee Randy Jones, Trustee Karen Taylor, Trustee		NON MEMBERS PRESENT: Dr. Brad Hilaman, CEO, CMO Lynda Stanley, President, Doshier Foundation Lesa Anderson, Interim DON Brandon Hughes, Director of Finance Dr. Andre’ Minor Susan Tabor, Clerk of the Board Terry Pope, State Port Pilot	

	AGENDA ITEM	DISCUSSION/CONCLUSIONS	ACTION
1.	Call To Order	Robert Howard, Chair called the meeting to order at 4:06pm.	
2.	Roll Call	Mrs. Linda Pukenas Called Roll Roll Reflected Above. A quorum was present.	
3.	Approval of Minutes	Minutes to be approved: December 7, 2020	Motioned By: Randy Jones Seconded: Linda Pukenas <i>All Present in Favor</i> The Motion Carried
4.	Approval of the Agenda		Motioned By: Debbie Wood Seconded: Linda Pukenas The Motion Carried

5.	Management Reports	<p><u>Interim CNO Report - Lesa Anderson</u></p> <p><u>COVID:</u></p> <p><u>Phase 1A</u></p> <p>Report was given on the vaccine status.</p> <ul style="list-style-type: none"> • 12/21 received 1st shipment (100 Moderna vaccines) • 12/23 first 10 vaccines were given to front line workers (Priority 1A) • 12/29 20 vaccines administered • 12/31 104 vaccines administered <p>Total of 144 with no significant side effects</p> <p><u>Phase 1B</u> will be coming soon.</p> <p><u>CNO position:</u> reported that on 12/18/2020, the CNO position was posted. We have had several applications to come in and will continue to be posted for another week.</p> <p><u>Presidents Report - Lynda Stanley</u></p> <ul style="list-style-type: none"> • Shared with the Board that we received a card from a patient letting us know the exceptional care they were given and that we have a very professional and caring staff. <p><u>Foundation:</u></p> <ul style="list-style-type: none"> • The Foundation will be unable to host the annual “Heart to Heart” event as scheduled on February 4th. The committee is currently working on a virtual heart healthy cooking show. They are in the planning stages with details to follow. • The Planned Giving Committee will host a virtual Planned Giving Session with a boxed lunch for members of our financial and legal community to inform them of Planned Giving Opportunities with the Foundation to leave a Legacy with Doshier. • The Orton Foundation funded \$20,000 to Doshier’s E.D. for the purchase of an EKG machine. <p><u>Community:</u></p> <ul style="list-style-type: none"> • Dr. Ward continues her Monday Facebook Live series where she addresses health topics in these weekly two minute segments. • MARCOM is working on the rollout for the addition of the Mako Smart Robotics technology that the OR will be utilizing for total knee replacements. <p><u>RESOLUTION</u></p> <p><u>Resolution Conveying Authority Regarding Banking Relationships</u></p> <ul style="list-style-type: none"> • Authorizes CEO, Dr. Brad Hilaman, President Lynda Stanley and Director of Finance, Brandon Hughes to sign all necessary banking documents. 	<p>Motion to Approve By: Debbie Wood</p> <p>Seconded: Randy Jones</p> <p>The Motion Carried</p>
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CEO/CMO Report – Brad Hilaman, MD

As of January 4th, the overall total #'s were:

- 4751 Covid positive cases in Brunswick County.
- 74 Resident deaths.
- 570,111 Positive cases and 6941 deaths in N.C
- A lot of moving parts to getting the vaccine
- County is trying to coordinate with the 2 hospitals how we are going to distribute the vaccine.
- Not enough vaccine. We only have enough to handle the employees.
- PPE and supplies remain stable. We continue to have our calls with the county and now have added the vaccine to that. Will be challenging.

RSM:

The RSM engagement is going well.

- Currently on target to phase RSM out by end of January. There was delay due to the holidays and technical issues we've had with CPSI.
- We are on target to recognize the projected \$2M plus over the 12 month period.
- Statements are being revised to include the Department where the charge occurred.

CT Scanner Status:

- Mobile unit on site
- Construction was completed 12/25/2020
- New Equipment installed 12/28/2020-1/4/2021
- Inspection (local and state)to be completed by 1/8/2021
- Jan. 11-15 - Training

Provided an update on candidates for the pension plan

FINANCE REPORT - Brandon Hughes

The Finance Report is included in the meeting materials.

	November	October
Days in Gross Accounts Receivable	47.8	46.3
Days Cash on Hand (unrestricted)	121.6	123.8
Restricted	18.3	18.6
COVID Grants and Stimulus	110.1	112.1
Total	250.0	254.5
Current ratio (excluding Covid)	4.2	4.2
Net Operating Gain/(Loss)	Actual	Budget
November	(578,365)	(338,150)
YTD	(337,093)	(618,788)
Total Net Gain/(Loss)	Actual	Budget
November	(410,918)	(121,073)
YTD	(54,678)	(184,813)

		<ul style="list-style-type: none"> • Nothing really changed in the Operating Statement since last month. • Net patient service revenue is staying on target • Total revenue was \$117,552 over what was budgeted for the month <p><u>Credentialing Addendum</u> The Credentialing Addendum was approved as presented.</p>	<p>MOTION: To accept as indicated on the Credentialing Addendum. Motioned by: Dr. Pieper Seconded by : Randy Jones All In Favor Motion Carried.</p>
6.	NEW BUSINESS		
7.	CLOSED SESSION	MOTION: In accordance with N.C. General Statute 143-318.11(a) (1) to discuss (a) confidential healthcare contracts protected under N.C. General Statute 131 E-99 and (b) confidential competitive healthcare information protected under N.C. General Statute 131 E-97.3.	<p>To move into closed session in accordance with the indicated statutes. Motioned By: Debbie Wood Seconded: Randy Jones All in Favor The Motion Carried</p>
8.	RETURN TO OPEN SESSION	Motion to authorize payment to McDermott Will & Emory for legal fees up to \$13,000	<p>Motioned by: Debbie Wood Seconded by: Randy Jones All in Favor The Motion Carried</p>
9.	ADDITIONAL COMMENTS		
10.	ADJOURN	The meeting was adjourned at 6:15 pm.	<p>MOTION: To Adjourn the Board of Trustees Motioned By: Debbie Wood Seconded By: Jwantana Frink All In Favor. The Motion Carried</p>

	Board Minutes Accepted	<div>_____</div> Robert Howard, Chair, Board of Trustees	
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